

SHAP PARISH COUNCIL**Minutes of the Ordinary Meeting
Monday 2nd July 2012 at 7.30 pm
Venue: Market Cross****Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mrs C. A Bindloss, Mr A.Bindloss, Mr D. Newsome, Mr W. Jones, Mr E Hodgson, Mr W Warburg,
District Councillor:	Mr N. Hughes
County Councillor	Mr T. Lowther
Police	None
Clerk	Mrs J. Scott-Smith
Public:	Three

64/7/12 Public Participation.

- 64/7/121 Mrs Helen Warburg gave an update on developments with regard to the Multi-use Games Area funding application.
- 64/7/122 Mrs Warburg said that she received a telephone call advising her that the application to Sport England for funding had been successful and the full amount of £50,000 had been allocated.
- 64/7/123 The information was still in confidence and no public announcement could be made until after 17th July.
- 64/7/124 The application from the Rural Infrastructure fund would not be decided until mid August.
- 64/7/125 The lateness of the latter decision means that it will not be possible to commence any work before winter and it was felt that it would be best to wait until next spring.

65/7/12 Apologies for absence

- 65/7/121 Apologies for absence were received from Cllr A Sowerby. The Chairman advised Councillors that she had received a letter from Cllr N. Brass tendering her resignation from the Parish Council due to family commitments. This means that a vacancy now exists.

66/7/12 The Minutes of the Ordinary Meeting of 11th June 2012 had several errors and needed to be amended before signature as a true and accurate record.

- 66/7/121 The Clerk apologised for her carelessness.

67/7/12 Declarations of interest. There were no declarations of interest.**68/7/12 Finance**

- 68/7/121 Council were unable to approve the statement of accounts to 30th June 2012 since no bank statement had been received. This will be held over to the next meeting.

- 68/7/122 Payments between meetings

Total	£0.00
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- 68/7/123 Council RESOLVED to authorise payment of the following accounts:
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| Wages – 2 nd July to 27 th July 2012 [Litter Act 1983, s5; Public Health Act 1987, s144] | £443.20 |
| Clerk's Salary June 2012 | £267.57 |
| Clerk's expenses | £64.54 |
| Total | £775.31 |

Proposed Cllr. Warburg , seconded Cllr. C A Bindloss.

- 68/7/124 The clerk explained that the expenses were mainly for computer inks used to print jubilee posters and information leaflets, also a new brush head for the street cleaner.

69/7/12 Planning applications

Signed Jean Jackson.....as a true record)

Date: 6th August 2012

- 69/7/121 **Planning application No 12/0487** – Proposed two storey extension to rear of existing garage – 14 Parkers Croft, Shap for Mr B. Young.
- 69/7/122 Councillors viewed the application and no adverse comments or objections were raised.
- 69/7/123 **Planning decision:** Application 12/0232 – Replacement of bike shed – Shap Endowed C of E Primary School, Main Street, Shap – Full permission GRANTED..
- 70/7/12 Highways.**
- 70/7/121 Peggy Nut Croft survey – a meeting is to be held on Monday 16th July at 10:30a.m. in the Market Cross. All bodies i.e. County Council Highways, Police, Eden District Council, Primary Care Trust, Health Centre and local councillors have been invited to attend.
- 70/7/122 Cllr Hughes advised that Cumbria Clinical Commissioning Group should be invited.
- 70/7/123 Updates on problems reported to Highways, these were mainly to do with manhole covers and loose crazy paving .
- 70/7/124 Response from Highways said that some issues had been passed to Utilities, and also said that the crazy paving near the newsagents would be removed later in the year as part of the Greyhound drainage scheme, and that the traffic island at Skew Bridge would also be included.
- 70/7/125 The issues of obstructive parking needs to be passed to the Police.
- 70/7/126 Cumbria County Council better Highways team regular Parish Visits and programme for 2012, a copy will be passed to Cllr Sowerby who is the designated Highways contact.
- 70/7/127 Response to enquiry regarding grasscutting schedules on country roads had been received with a map. This showed that the Shap to Bampton road was a Type 9 verge which was cut in mid to late September, the lane to Shap Abbey was a type 10 verge which is cut in October.
- 71/7/12 Footway lighting.**
- 71/7/121 Eden District Council 12 page document on Footway Lighting Policy, this needs to be discussed fully and a meeting will be held on 23rd July at 10:30a.m.
- 72/7/12 Update on problem with signs on Ralfland View.**
- 72/7/121 The Clerk had emailed Tina Mason at EDC to say that Council had resolved that they would not part fund any replacement signage.
- 72/7/122 Tina Mason had replied to say that she was changing departments and named her replacement.
- 73/7/12 Land Registry Document**
- 73/7/121 Document received from land Registry regarding registration of two areas of land at Hardendale for Trustees of the Lowther estate.
- 73/7/122 The Parish Council had no claim on any of the land involved, so duplicate copies had been passed to local farmers who use land at Hardendale.
- 74/7/12 Public seats**
- 74/7/121 A new list of public seats had been drawn up.
- 74/7/122 Cllr Sowerby had not done the survey due to unforeseen circumstances.
- 75/7/12 Memorial Park gates**
- 75/7/121 Local people had been approached to submit quotations for the repair of the Memorial Park gates.
- 75/7/122 One person had visited and submitted a quote; another quote had been received from a local person.
- 75/7/123 The Clerk needs to clarify some fine details and the matter will be deferred to the next meeting.
- 76/7/12 Store/ shed on Memorial Park.**
- 76/7/121 The clerk had written to the Cricket Club to ask what their situation is with regard to the shed which is now used to store maintenance equipment.
- 76/7/122 No reply had been received at the time of the meeting.
- 77/7/12 Play Area.**
- 77/7/121 A quotation had been received from a local joiner for fabricating a new picnic bench. As instructed by Council (Minute ref. 55/6/12 55.4)
- 77/7/122 The quote was reasonable and Council RESOLVED that this be accepted. *Proposed Cllr C A Bindloss, seconded: Cllr Hodgson.*
- 77/7/123 The Clerk will contact the joiner and instruct him to go ahead with the construction.
- 78/7/12 Litter bin.**
- 78/7/121 The clerk had established the current cost of a replacement litter bin for beside the stone bus shelter.
- 78/7/122 The cost is £184.56 plus VAT; delivery free from Glasdon.
- 78/7/123 Councillors RESOLVED that one be ordered. *Proposed Cllr Newsome, seconded Cllr Jones.*
- 79/7/12 Tourism**
- 79/7/121 The clerk had printed 250 information leaflets, and these had been distributed to local businesses.

- 79/7/122 Several errors in the leaflet were pointed out; the Clerk apologised and said they would be rectified.
 79/7/123 The Clerk said that she felt the leaflets were an amateur product and somewhat substandard.
 79/7/124 The Chairman said that they would do for now, and see what uptake there was for the leaflets.
 79/7/125 The Chairman and Clerk had been to Penrith to view possible types of Information boards and obtain a quotation.
 79/7/126 The Clerk had made enquiries regarding the cost of an information board from the company who supplied the metal board at Clifton. Costs are still awaited.
 79/7/127 An application form is in hand for applying for funding.

80/7/12 Correspondence

- 80/7/121 Letter from Edward and Janet Wood in reply to the letter of thanks sent to them following the Jubilee.
 80/7/122 Voluntary Action Cumbria – re membership.
 80/7/123 Eden Rivers Trust – newsletter.

81/7/12 Matters for report

- 81/7/121 The clerk said that the computer had been running slow for some time, and Mr Neaves had advised that an upgrade to 2Gb was needed, the cost would be around £20. This was approved under Clerks powers.
 81/7/122 Cllr Newsome reported that the footpath along from Copy hill northwards was overgrown making access poor.
 81/7/123 The Chairman thought that the public paths were due for a survey and that contact would be made with the relevant department to ascertain the position.
 81/7/124 Cllr Lowther suggested that Council ask Cllr Sowerby to liaise with Highways.
 81/7/125 Cllr Jones said that the draft child protection Policy with regard to the MuGA was inaccurate.
 81/7/126 Cllr Warburg said that as the document in question related to the MUGA project he would discuss the matter with Cllr Jones at the end of the meeting.
 81/7/127 Scott Newburn (Public) reported that seven people had responded to the Community First Responders appeal, and they would all be receiving packs for North West Ambulance Service.
 81/7/128 Mr Newburn thanked the Chairman for arranging for the posters and flyers to advertise the campaign.
 81/7/129 Cllr Lowther updated news on the Sports Hall. The County Council have put out tenders for demolition, however that cannot begin until an eco survey has been carried out. He did not have any idea on the date for demolition nor any news on the future of the site.
 81/7/1210 Cllr Lowther gave an update on highways work due for Rosgill; there is some drainage work to do, but there is no date when this will happen. There is some resurfacing work scheduled for Hegdale lane with three or four overlays scheduled for the road between Rosgill and Rawfoot.
 81/7/1211 Cllr Lowther commented on the grasscutting schedule details (Min ref. 70.7) saying that some verges had SSSI status.
 81/7/1212 Cllr Hughes said that he looked forward to seeing some development on the Sports Hall issue.
 81/7/1213 Cllr Hughes said that he had reported the Vion site to the Enforcement officer who had visited and reported that the site was not unsightly to the public, and the owners plan to use the site in the future.
 81/7/1214 Cllr Hughes reported that the doorstep recycling scheme was now underway and that bags had been delivered in Bampton and Shap that day.
 81/7/1215 Cllr Hughes reported that Ambulances were being directed along the Knipe road, which is gated, by the Satellite Navigation system and this was causing some problems for farmers.
 81/7/1216 Cllr Hughes reported that decision on the single site at the Town Hall in Penrith was still under discussion.
 81/7/1217 Cllr Warburg reported that there were new Government rules concerning Code of Conduct., Acceptance of Office and Declaration of Interests.
 81/7/1218 The Clerk said that three emails had been received from CALC and EALC that morning with attached templates.
 81/7/1219 Cllr Warburg said that the changes came into effect from 1st July.
 81/7/1220 The Clerk will work on the new templates before the next meeting.
 81/7/1221 Cllr Warburg reported on Broadband, a telephone poll was being conducted and results of that are awaited. Shap is one of the six biggest communities.
 81/7/1222 Cllr Warburg reported on the two consultations about the new electricity conductors in the north west .
 81/7/1223 Cllr Warburg reported on consultation regarding public Footpaths and rights of way.
 81/7/1224 Cllr Hodgson reported a pothole directly outside the Greyhound Hotel, and also that the bad road surface at the junction with Station road had still not been attended to. The clerk had reported it some time ago.
 81/7/1225 Cllr Mallinson reported that many of the road gullies were full of debris, and produced a photograph of the heap of rubbish he had removed from one outside his house.
 81/7/1226 The Chairman said that the matter of recycling was a concern following the introduction of the new kerbside collections and suggested that the Parish council take steps to remind the community of the value of the recycling centre to the village. The Clerk will put an item in the next issue of Shap Today.

81/7/1227 The Chairman said that the Council needed to think about some sort of self help to sort out the weed problem on pavements and asked for Councillors to come up with some suggestions for the next meeting.

82/7/12 Report on Minute ref 62/6/12 62.10-13

82/7/121 This matter was discussed in closed session, and separate notes were recorded.

83/7/12 Date of next meeting The next meeting of Council will be held on Monday 6th August 2012.

The meeting closed at 9.30 pm.