

**SHAP PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting  
Tuesday 8<sup>th</sup> May 2012 at 7.30 pm  
Venue: Market Cross**

**Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mrs C. A Bindloss, Mr A.Bindloss, Miss N. Brass, Mr D. Newsome, Mr D Mallinson, Mr W. Jones, Mr E Hodgson, Mr A Sowerby, Mr W Warburg,
District Councillor:	None.
County Councillor	None
Police	None
Clerk	Mrs J. Scott-Smith
Public:	One

**ANNUAL PARISH COUNCIL MEETING**

- 21/5/12 Election of Chairman**  
21/5/121 Cllr Jean Jackson was proposed for election, which she accepted and was elected unopposed. *Proposed Cllr C. A. Bindloss, seconded: Cllr E. Hodgson.*
- 22/5/12 Chairman's Declaration of office completed.**  
22/5/121 The Chairman completed and signed the declaration of acceptance of office.
- 23/5/12 Election of Vice Chairman.** Cllr William Warburg was proposed for election, he accepted and was elected Vice Chairman unopposed. *Proposed Cllr E. Hodgson, seconded Cllr N. Brass.*
- 24/5/12 Apologies for absence** There were no apologies for absence.
- 25/5/12 Appointment of Internal Auditor for 2012/13.** The Clerk has ascertained that Mrs Linda Newton was willing to carry out this duty for the coming year. Council RESOLVED that Mrs Newton be appointed. *Proposed Cllr A. Sowerby, Seconded Cllr E. Hodgson.*
- 26/5/12 Appointment of Trustees and representatives to outside bodies. The following persons/ organisations were confirmed as appointed:**  
26/5/121 **Shap Memorial Hall:** Trusteeship has now been transferred to the Charity Commission's governing body. Representative appointed: J. Jackson  
26/5/122 **Shap Swimming Pool:** Representative appointed: A. Sowerby.  
26/5/123 **Charities:** Trustees confirmed: J. Jackson, A. Bindloss, W. Fairer. Representative appointed: J.Jackson. Some of these charities are worth very little, and need further discussion.  
26/5/124 **Archivist:** Confirmed: Shap Local History Society.  
26/5/125 **Memorial Park:** Shap Parish Council are the owners.  
26/5/126 **Shap Sports Hall** has previously appeared on the list but is no longer functioning and the trusteeship has been wound up, therefore it was deleted.
- 27/5/12 Meeting dates for the year 2012/13** had been approved at the April meeting.

**THE ANNUAL PARISH COUNCIL MEETING closed at 7.40p.m.  
And was followed by the ordinary meeting of the Parish Council.**

**SHAP PARISH COUNCIL**

Signed Jean Jackson.....(as a true record)

Date: 11<sup>th</sup> June 2012

**Minutes of the ORDINARY MEETING,  
following the Annual Parish Council Meeting  
Tuesday 8<sup>th</sup> May 2012 meeting commenced at 7.40p.m  
Venue: Market Cross**

**Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mrs C. A Bindloss, Mr A.Bindloss, Miss N. Brass, Mr D. Newsome, Mr D Mallinson, Mr W. Jones, Mr E Hodgson, Mr A Sowerby, Mr W Warburg,
District Councillor:	N. Hughes – for Ordinary Meeting only.
County Councillor	None
Police	None
Clerk	Mrs J. Scott-Smith
Public:	One

**28/5/12**     **The Minutes of the Ordinary Meeting of 2<sup>nd</sup> April 2012** were signed as a true and accurate record.

**29/5/12**     **Apologies for absence** There were no apologies for absence.

**30/5/12**     **Declarations of interest.**

30/5/121     Cllrs C. A. Bindloss and E. Hodgson declared an interest in the planning application for Shap School as Cllr Bindloss is a governor and both are trustees.

**31/5/12**     **Finance**

31/5/121     Two formats of monthly Statements were distributed; councillors were asked which they preferred, as one has a much simpler format. The simpler version was chosen.

31/5/122     Council RESOLVED to approve the statement of accounts to 30<sup>th</sup> April 2012. *Proposed Cllr Warburg, seconded Cllr. Mallinson.*

31/5/123     Payments between meetings  
British Telecom – Telephone Bill by Direct Debit

£69.95					
H M R C	Q u a r t e r	4		p a y m e n t	
£344.60					
					<b>T o t a l</b>

**£414.55**

31/5/124     Council RESOLVED to authorise payment of the following accounts:

Wages – 30 <sup>th</sup> April to 1 <sup>st</sup> June 2012 [Litter Act 1983, s5; Public Health Act 1987, s144]	£554.35
Clerk's Salary April 2012	£267.57
Clerk's expenses	£7.00
CALC – Annual subscription	£262.00
Eden Garden Services – Bowling Green and Park entrance	£178.20
Chairman's Allowance	£400.00
<b>Total</b>	<b>£1,669.12</b>

*Proposed Cllr A. Bindloss, seconded Cllr Hodgson.*

31/5/125     Copies of the annual statement of accounts to 31<sup>st</sup> March were distributed. This needs some slight revision to clarify Section 137.

31/5/126     The Clerk informed Councillors that she planned to transfer £19,000 to the investment account.

31/5/127     Cllr Jones asked whether the gardening contract could be tendered for next year.

**32/5/12**     **Planning applications**

**33/5/12**     **Application 12/0232** – replacement of bike shed – Shap Endowed C of E School. This application had been sent without any drawing or details; therefore councillors had to view the details on line. There were no objections.

Signed Jean Jackson.....(as a true record)

Date: 11<sup>th</sup> June 2012

- 33/5/121 **Application 12/02249** – Change of use from pub, restaurant and flat to one house and two flats – Bulls Head, Main Street, Shap for Ms K. Leicester. Councillors noted that the first floor flat did not show any living area, only a kitchen, bathroom and three bedrooms. There were no objections.
- 33/5/122 **Application 12/0262** – Conversion of existing bedsits for form 5 no flats – Fell House, Main Street, Shap for Mr & Mrs Thompson. Councillors commented that it was good to see this building receiving some much needed refurbishment, there were no objections.
- 33/5/123 **Planning Decision – Application 12/0001** – Agricultural building, Rosgill Head Farm for Mr P. Nelson – GRANTED.
- 33/5/124 **Planning Decision – Application 12/0069** – Alterations to Shap Telephone Exchange, Main Street, Shap for British telecom plc. GRANTED
- 33/5/125 **Planning Decision – Application 12/0108** – Retrospective application for demolition and replacement of garage – 2, Church View, Main Street, Shap for Ms L. Benton. GRANTED.
- 33/5/126 **Planning Decision – Application 12/0139** – Proposed conservatory, 23 West Lane, Shap for Mr N. Atkinson – GRANTED.

### 34/5/12 Highways.

- 34/5/121 There had been some further correspondence about Rosgill, this stated that sections of road from the top junction to Hegdale and then to Bomby had been marked for patching and resurfacing.
- 34/5/122 Cllr Warburg was concerned that only the top section had been marked, and that the lower section including the road to Rawfoot had no markings and that potholes were now getting large enough to be a hazard and could potentially cause damage to vehicles using the road.
- 34/5/123 Another email regarding Rosgill informed Council that steps were being taken to address the drainage problems in Rosgill.
- 34/5/124 The issue of speeding on Peggy Nut Croft was raised again; councillors thought a the best approach would be by means of a limited survey of residents; the Clerk will devise a letter and response form and hand deliver these.
- 34/5/125 Cllr Mallinson reported that the manhole cover near the red telephone box at Low Well was loose again. Clerk will report.
- 34/5/126 Cllr Hodgson reported a section of road at junction to Station road was in very bad condition. Clerk will report.

### 35/5/12 Information Board at Car Park; item included Public Participation.

- 35/5/121 At the Annual Parish Meeting, a resident had asked about the information board being replaced.
- 35/5/122 Mr Newburn (public) said that in the Vital Villages survey of 2005 it was stated that tourism should be supported, and a village guide published with extra signage.
- 35/5/123 The Chairman explained about the new plans for signs at the Tollbar, with a recessed section of wall to take individual signs for local businesses, at a charge. She was to attend a meeting to discuss this matter the following day.
- 35/5/124 Cllr N. Hughes said that there might be grants available from Parish Paths Initiative for producing walking leaflets.
- 35/5/125 The Chairman will look at possible types if sign available, also possible funding.
- 35/5/126 The Clerk will draft a leaflet.
- 35/5/127 It was generally felt that these matters should be discussed at a special meeting.
- 35/5/128 The date chosen was Monday 21<sup>st</sup> May at 10:30a.m.
- 35/5/129 The following people wished to participate: Cllrs J. Jackson, D. Newsome, S. Jones, A. Sowerby, N. Hughes (EDC); J. Scott-Smith (Clerk) and S.Newburn.

### 36/5/12 Jubilee Planning

- 36/5/121 The Chairman said that a final meeting needed to be held to confirm details. The date chosen was Tuesday 22<sup>nd</sup> May at 7:30p.m. Posters will be distributed.
- 36/5/122 The Chairman said that she had checked with the Parish Council Insurers about cover for the Jubilee event and had been advised that it was covered, without any additional charges.
- 36/5/123 A Beacon will be lit at Hardendale at 10:15p.m. and this was also covered by the Parish Council insurance providing their guidelines were observed.
- 36/5/124 School Commemorative item; Cllr Mallinson confirmed that Friends of Shap School (FOSS) would be purchasing a memento for the school children.
- 36/5/125 The clerk enquired how many children were in Shap School, and was told about 120.
- 36/5/126 As RFO she suggested that Council donate £120 towards the cost. Council RESOLVED that £120 be donated to FOSS. *Proposed Cllr Hodgson, seconded Cllr Newsome.* All were in agreement.

### 37/5/12 Water Treatment Works official opening

- 37/5/121 Eight councillors and the Clerk had attended the opening on 25<sup>th</sup> April.
- 37/5/122 A short report was given by the Clerk who said the tour of the site had been very interesting and she had been most impressed by the total lack of any odour.

37/5/123 Cllr Mallinson said that he did not feel that the flood water tanks would be large enough to cope at times of severe flooding; and wondered if the developers had taken into consideration Shap's history of flooding.

**38/5/12 Annual Parish Meeting**

38/5/121 A report on the meeting held on 16<sup>th</sup> April was given. This had been attended by fewer members of the public than in previous years.

**39/5/12 Insurance renewal**

39/5/121 A sub committee was appointed to discuss insurance cover – they are: Cllrs: J. Jackson, W. Warburg A. Sowerby and E. Hodgson plus the Clerk.

39/5/122 The meeting will be held immediately after the Quarries Liaison Meeting on Monday 14<sup>th</sup> May.

**40/5/12 Correspondence**

40/5/121 CALC – various issues.

40/5/122 Cumbria Playing Fields Association.

40/5/123 A letter received from a resident of Wandsworth Gardens regarding lack of signage for Ralfland View. Matter had been reported to Highways, and responses received.

40/5/124 The initial response to the Ralfland View problem was not satisfactory, and the Clerk will make further reports; Cllr Hughes advised to contact Ruth Atkinson at EDC.

40/5/125 Eden Lifeline project information and application form.

40/5/126 Cumbria County Council Local News and Views – newsletter.

**41/5/12 Matters for report**

41/5/121 Cllr Mallinson asked if the flag was to remain on the flag pole all summer. The Chairman affirmed this to be the case.

41/5/122 Cllr Sowerby reported the manhole cover outside Aynfield which has a pothole at one corner. Clerk will report this.

41/5/123 Cllr Sowerby also reported that the manhole outside Fell House has still not been attended to. The Clerk will report this again.

41/5/124 Cllr Sowerby expressed concern about the location of the bus stop at Fell House; because the buses stop across the entrance to Lime Street and so block access.

41/5/125 Cllr A. Bindloss reported that whilst he was waiting to access Lime Street because the bus was parked across that road, he had witnessed a near accident to a school child who had run out for the bus as a car had overtaken his stationary vehicle.

41/5/126 It was felt that 'keep road clear' markings be put onto the road, and Cumbria County Council Transport Department be contacted about this.

41/5/127 Cllr Jones said that he had received a report that Utility vehicles had parked on ground at Wandsworth Gardens, when they were not working on that road, and there had been damage to the grass verges. The Clerk asked for more details e.g. names of contractors concerned and clear dates when this occurred as she would need these before she could make any complaints.

41/5/128 The Clerk reported that the quiz she had devised to raise funds for the MuGA had so far raised £73, with more money still to come in.

**42/5/12 Date of next meeting** The next meeting of Council will be on **Monday 11<sup>th</sup> June** at 7:30p.m. This date is later in the month due to the Diamond Jubilee holiday.

The meeting closed at 9.45pm.