

+HAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Monday 3rd December 2012 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mr A. Bindloss, Mrs C. A Bindloss, Mr D Mallinson, Mr D. Newsome, Mr A Sowerby, Mr W. Jones, Mr W Warburg & new councillor Mr S. Newburn
District Councillor:	None
County Councillor	Mr T. Lowther
Police	None
Clerk	Mrs J. Scott-Smith
Public:	Two

165/12/12 Public Participation.

- 165.1 Mr Brian Steadman from Cumbria Fire and Rescue Service addressed the meeting; he said that he had been in charge of the Shap fire station along with three others for the past three or four years.
- 165.2 There was an ongoing shortage of interested candidates; however two new recruits from Shap were beginning their training that day.
- 165.3 Mr Steadman had handed the Clerk two posters about recruiting, saying the main time when cover is short is during the day. A drop in session is planned for 17th December, and there will be an opportunity on 11th January for anyone interested to undertake the basic test.
- 165.4 Firefighting is open to both male and female, and he envisaged that female candidates may be able to provide daytime cover between 9a.m. and 3p.m. When a station is undermanned during the daytime hours this puts the rest of the crew under pressure.
- 165.5 Mr Steadman said that although retained fire-fighters do have to make a big commitment, they also receive an attractive financial package.
- 165.6 Mr Steadman ended by saying that three of the four stations he is responsible for are currently recruiting.
- 165.7 Mr Steadman also gave details of Heartstart – a scheme whereby members of the public can receive free training in a two-hour session so that they are able to carry out CPR. A poster was left for display.
- 165.8 There was opportunity for questions, before Mr Steadman left the meeting and the main meeting convened.

166/12/12 Apologies for absence

- 166.1 Apologies for absence were received from Councillor Hodgson and EDC Councillor Hughes.

167/12/12 The Minutes of the Ordinary Meeting of 5th November 2012 were signed as a true and accurate record.**168/12/12 New Councillor.**

- 168.1 The Chairman gave details of the meeting to select a new councillor.
- 168.2 She then welcomed Scott Newburn, who had been selected to fill the vacancy.
- 168.3 Mr Newburn signed his Declaration of Acceptance of Office, witnessed by the clerk.
- 168.4 Mr Newburn was given a Welcome Pack containing a form for Declaration of Interests, and other important documents, policies and procedures plus a Good Councillor booklet.

169/12/12 Requests for dispensation – None**170/12/12 Declarations of interest.**

- 170.1 Cllr Sowerby declared an interest in Item 8, Shap Swimming Pool as he is the Parish Council representative for that organisation.

171/12/12 Finance

171.1 Council RESOLVED to approve the statement of accounts for 30th November Proposed: *Cllr. Mallinson seconded Cllr Jones.*

171.2 Payments between meetings

£0.00

£0.00

Total

171.3 Council RESOLVED to authorise payment of the following accounts:

Clerk's Salary November 2012	£267.57
Clerk's expenses	£2.75
Wages - cleaning recycling centre Nov. [Litter Act 1983, s5; Public Health Act 1987, s144]	£75.88
A. Milne – grasscutting for 2012-12-04	£3,000.00
Royal British Legion Poppy Appeal – wreath	£17.00
Mr L. Newton Honorarium, external auditor 2012/13	£75.00
W. E. Hudson – weedkilling	£80.00
Eden Garden Services	£87.00
W. Warburg reimbursement for planning fee (MuGA)	£85.00
Ritherdon – equipment for MuGA	£203.09
Total	£3,893.29

Proposed Cllr. Newsome seconded Cllr. Sowerby.

172/12/12 Budget update.

- 172.1 The Chairman said that the final decision on the budget will be made in early January to allow for recommendations to be approved at the January meeting.
- 172.2 Cllr Warburg went through the figures on the update sheet handed to all councillors.
- 172.3 The next Recycling credits are unlikely to be paid before April now that payments are made twice annually.
- 172.4 The street cleaning grant is another issue for discussion.
- 172.5 A budget committee meeting will be held on Thursday 3rd January at 7p.m.
- 172.6 Cllrs W. Warburg, W. Jones, D.Mallinson, A. Bindloss and A. Sowerby volunteered, but all councillors are welcome to attend.

173/12/12 Swimming Pool.

- 173.1 A grant in the sum of £500 is earmarked for the Pool as per normal practice.
- 173.2 The Chairman asked councillors to consider whether an additional sum could be granted; the cost of the new pool covers was quoted as £1,900.00.
- 173.3 Comment was made that a small team of volunteers work extremely hard to keep this valuable facility going.
- 173.4 Council RESOLVED that the full cost of the covers be met by the Parish Council; *Proposed Cllr Mallinson, seconded Cllr Mr Bindloss*, all were in agreement.
- 173.5 The Clerk will write to the Pool committee advising them of the decision and asking that invoicing be made out to Shap Parish Council.
- 173.6 The Chairman said that solicitors had been consulted about the original licence to the Swimming Pool.
- 173.7 They could offer any help other than to go and seek more advice from a council based consultancy.
- 173.8 A new document needs to be drawn up.

174/12/12 Planning

- 174.1 **Planning Application No 12/0873** – Replacement of fencing, installation of lighting and creation of access paths for existing sports area. Shap Memorial Park for Shap Parish Council – THIS APPLICATION WAS FOR INFORMATION ONLY.
- 174.2 **Planning Decision - Application No 12/0249** – Change of use from Pub, restaurant and flat to 1 house and 2 flats. Bull's Head Inn, Main Street, Shap for Ms K. Leicester. GRANTED.

175/12/12 Highways

- 175.1 The Clerk reported on several issues that she had raised with Highways, and read the responses received. The problem with water running across the road at Wickersgill had been attended to as had the pothole on Skew Bridge.
- 175.2 Cllr Lowther reported that the new sign for the Tollbar is on order and expected before Christmas.
- 175.3 Cllr Sowerby asked if there was any news on the removal of the island north of Skew Bridge, it is known that this is scheduled.

- 175.4 The Clerk said that Cllr Sowerby had kindly cleared some debris blocking drains of the Crosby Ravensworth road, the Chairman thanked him.
- 175.5 Cllr Warburg reported that extensive work had been carried out at Rosgill, this had included resurfacing and drainage. However in one area that had been cleared, the heavy rain had caused some scouring and this had washed a lot of stone down and blocked the opening to one of the new ditches.
- 175.6 A letter has been received from Cumbria County Council Highways advising that work will commence on the lay-by opposite the cemetery within the current financial year, a plan of the work was enclosed.

176/12/12 Street Lighting

- 176.1 The Chairman said this matter continues to flag up serious concern.
- 176.2 EDC Cllr Joan Raine had been keeping the Parish Council informed and had reported on the meeting held on 6th November.
- 176.3 A risk assessment is being carried out between 6th January and 15th April. And consultations will be held in every ward.
- 176.4 Cllr Hughes had also emailed details and aired his concerns that Eden District Council executive seem determined to continue to endorse this scheme.
- 176.5 The Chairman read the letter to the meeting.

177/12/12 Street cleaning

- 177.1 The Chairman said that some decision needed to be made on how to approach the whole issue of street cleaning; whether a different approach can be taken, or whether the vacancy be advertised.
- 177.2 The recycling area and car park are well cared for, but at certain times of year the street does require sweeping, after big events such as Total warrior, in autumn and winter.
- 177.3 Whilst the street appeared to be fairly tidy, there had been a snowfall and icy pavements in the past week, and some plan needed to be put in place to ensure that the pavements are cleared and gritted.
- 177.4 Cllr Newsome said that this might be the time for a total review, to determine the times when work would be required.
- 177.5 As an emergency arrangement, the Chairman will approach a current sub contractor so ask if they would carry out essential work during the winter.
- 177.6 Grit bins - CALC had requested details, and the Clerk had sent a list of the bins and advised that although some contained grit much of it was solid and unusable. CALC had forwarded the details to Highways.
- 177.7 Cllr Lowther offered to enquire whether pink salt/grit could be provided for the bins as it was much more effective than the black grit.
- 177.8 The Clerk was asked to make contact with Enterprise to ask whether they could provide figures for frequency and time taken and distance covered when manually street cleaning. She was also asked to enquire the cost of hiring the pavement sweeper.

178/12/12 Tourism

- 178.1 The group consisting of Cllrs Jackson, Newburn and Newsome had met with Jessica Goodfellow of EDC; and this had been very helpful.
- 178.2 Ms Goodfellow had advised that a separate group should be set up from the community, but this could be Parish Council led.
- 178.3 Shap details are to be included on the Visit Eden website free of charge.
- 178.4 The Chairman had details of high quality leaflets, and had examples from neighbouring communities to show. These would cost £3,000.00 for 25,000, but half of the cost would be met by EDC. The remaining funding could be raised from local businesses for example. The parish Council will continue to produce the local leaflets, which will be updated ready for the new season.
- 178.5 The Chairman suggested that a separate website be set up with a title such as 'Walk High Westmorland'. A person with expertise of websites has agreed to join the group.
- 178.6 Those interested in taking part in the group were: Cllrs J. Jackson, S. Newburn, D. Newsome, A. Bindloss, and W. Jones. Other people would be approached from the community.

179/12/12 MuGA

- 179.1 Cllr Warburg reported that the meeting with the youth of the village planned for 13th November had been the victim of bad weather, and no youth had attended, although some councillors had gone.
- 179.2 A meeting was being held with some of the contractors the following week.
- 179.3 There is some concern about the specifications for the tarmac, but a contractor has been found who would hopefully be able to do the work.

180/12/12 Memorial Park gates

- 180.1 The Clerk had advised Mr Teasdale that he had won the contract, and the gates and railings had been removed the previous week for refurbishment.
- 181/12/12 Trees in Memorial Park**
- 181.1 The Chairman had obtained a quotation from a tree surgeon for removal of all five poplar trees in the Memorial Park.
- 181.2 Council RESOLVED that the quote be accepted, *Proposed, Cllr Newsome, seconded, Cllr Jones*, all in favour.
- 181.3 The Clerk was instructed to write and arrange for the work to be carried out and ask to have sight of his insurance documents.
- 182/12/12 Cumbria County Council Community Buildings survey.**
- 182.1 The Chairman reported that several meeting had been held between representatives of Cumbria County Council and representatives of village groups.
- 182.2 A letter had been received from Stephen Leaper outlining the options for the Sports Hall site and the library building. This indicated that a substantial sum would be available from any sale and this would be given to the community towards the cost of a new facility.
- 182.3 An article had appeared in the December/January issue of Shap Today.
- 182.4 A meeting would need to be convened to bring the community in on the consultation.
- 182.5 Cllr Lowther said that that many services may not be there in the future as cuts continue. The Sports Hall site is worth nothing to the County Council, and the Library building is underused and expensive to maintain.
- 182.6 He advised getting the project moving whilst there is some capital on offer; as there would never be another offer as good as this. If the capital was secured, it may be possible to tap other sources of funding such as the Lottery and United Utilities.
- 182.7 A new building would be energy efficient and economic to run.
- 182.8 It is hoped to arrange for a meeting in the New Year.
- 183/12/12 Correspondence**
- 183.1 An appeal for funding from Citizens Advice Bureau.
- 183.2 Letters from the Land Registry regarding land at Rosgill Moor and Ralfland Forest; these are similar to those received recently for Hardendale. No-one has declared any claim or interest in the land.
- 183.3 Letter from John Richardson & Son as a result of the Planning Application – offering to quote for fencing. They would not be aware that the fencing is of a specialist type.
- 183.4 Letter of thanks from AmeyMouchel following works on the M6
- 183.5 Cumbria County Council ‘Go Cumbria’ transport information.
- 183.6 Email from Rory Stewart regarding affordable housing.
- 183.7 Email from United Utilities regarding the Swindale Intake Project, and offering to attend a meeting; invitation sent to attend February meeting – no reply to date.
- 183.8 Cumbria County Council Local News & Views leaflet.
- 183.9 Notice of meeting - Sustain Eden and application form, no-one showed any interest.
- 183.10 Cumbria County Council Spread a little help scheme details and application form, the Clerk will request more leaflets that could be distributed to shops around the village.
- 184/12/12 Matters for report**
- 184.1 The Chairman thanked Cllr Mallinson for taking down the hanging baskets and flags.
- 184.2 Cllr Newsome said that he had received comments about the icy pavements
- 184.3 Cllr Sowerby had received a query about when minutes appeared on the website, the Clerk said that on the day following a meeting, the minutes were emailed for inclusion on the website.
- 184.4 Cllr Newburn said that ten people had signed up for First Responders.
- 184.5 Cllr Mrs Bindloss asked whether the sign for Kiln Side could be moved, as its position was misleading and emergency vehicles were not going along to the bungalows, nor was the bin collection. The Clerk will make enquiries.
- 185/12/12 Date of next meeting** The next meeting of Council will be held on **Monday 7th January 2013.**

The meeting closed at 9.40 pm.