

SHAP PARISH COUNCIL

**Minutes of the ORDINARY MEETING,
following the Annual Parish Council Meeting
Tuesday 3rd June 2013 meeting commenced at 7.30p.m
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mrs C. A Bindloss, Mr A. Bindloss, Mr E. Hodgson, Mr W. Jones, Mr D Mallinson, Mr D. Newsome, Mr A Sowerby, Mr W Warburg,
County and District Councillor:	N. Hughes – for latter part of meeting.
Police	None
Clerk	Mrs J. Scott-Smith
Public:	Two

45/6/13 Public Participation.

- 45.1 Mr Mott asked questions about an email minuted as being received in November from Rory Stewart MP, regarding affordable housing and asked how the Council had responded to the email.
- 45.2 The Chairman explained that the email had been one that had been sent to several Parish Councils, and whilst the email had been discussed, the Parish Council had not felt that it needed to take any action at the time.
- 45.3 The Chairman also explained that a survey had been carried out some time ago to assess the need for affordable housing, and that had shown that there to be no real need.
- 45.4 Two areas in the village are already earmarked for affordable housing when such need arises.

46/6/13 The Minutes of the Ordinary Meeting of 7th May 2013 were signed as a true and accurate record.**47/6/13 Apologies for absence** Apologies were received from Mr S. Newburn.**48/6/13 Requests for dispensation – None****49/6/13 Declarations of interest -None.****50/6/13 Finance**

- 50.1 Council deferred approval of the statement of accounts to 31st May 2013 until the next meeting due to some discrepancies.
- 50.2
- | | | |
|------------------------------------|--------------|-------------------|
| Payments received | | |
| Eden District Council – Precept | | £19,895.52 |
| Recycling Credits Oct 12- March 13 | | £410.74 |
| HMRC VAT reclaim | | £942.09 |
| Sport England grant (MuGA) | | £1,624.00 |
| | Total | £22,872.35 |
- 50.3
- | | | |
|---------------------------|--------------|--------------|
| Payments between meetings | | |
| | Total | £0.00 |
- 50.4 Council RESOLVED to authorise payment of the following accounts:
- | | | |
|---|--------------|------------------|
| Clerk's Salary May 2013 | | £267.57 |
| Clerk's expenses | | £76.58 |
| Wages Cleaning recycling centre [Litter Act 1983, s5; Public Health Act 1987, s144] | | £73.12 |
| Eden Garden Services – street cleaning | | £168.00 |
| CALC Annual subscription | | £267.00 |
| Scott Duff & Co Legal expenses for land at Croft Avenue. | | £467.00 |
| | Total | £1,319.27 |
- Proposed Cllr Mrs Bindloss, seconded Cllr Mallinson.*
- 50.5 Information was given by the clerk on a payment between meetings for Aon Insurance in the sum of £822.36, This sum will appear on the July Agenda. Two rents had been received but not banked.
- 50.6 Copies of the annual statement of accounts to 31st March were distributed following the internal audit and these were approved and signed by the Chairman and Clerk. *Proposed Cllr Mallinson, seconded Cllr Warburg.*

Signed: *Jean Jackson* (as a true record)Date *7 July 2013*

- 50.7 The Audit return was discussed and responses entered, the form was approved for submission and signed by the Chairman and Clerk. *Proposed Cllr Warburg, seconded Cllr Hodgson.*
- 50.8 The Asset register had been updated and was available for inspection.
- 50.9 Additional insurance cover will be required for the MuGA installation, and the Clerk had obtained a quotation from the Insurers, this was for the sum of £220.47 to cover the fencing and lighting for theft and damage and the surface for damage only. The Clerk asked for approval that this additional premium be paid between meetings. *Proposed Cllr Hodgson, seconded Cllr Mr Bindloss.*
- 51/6/13 Planning applications**
- 51.1 **Application 13/0328** – extension to front and re-dash existing house using traditional white wet dash – Crooksyke, Shap for Mr Brian Kelsall. No comments or objections.
- 51.2 **Planning decision.** Application 13/0161 – Erection of side extension to form granny annex – 1 Green Croft, Shap for Mr J. Healy – GRANTED with conditions.
- 51.3 **Planning decision.** Application 13/0209 - continued use of Portacabin for staff use – Raby Cottage, Hardendale, Shap for Eden Animal Rescue – Mrs C. Holland. GRANTED.
- 52/6/13 Recycling.**
- 52.1 Following the enquiry at the last meeting, the Clerk had received a response from EDC saying that the collection vehicles did not have weighing equipment on board and that the tonnage was divided between the number of full bins collected and the money allocated in the same way.
- 52.2 The Clerk said that she had spoken to the team who were collecting recycling in the village and they had confirmed that there had been a substantial reduction in the amounts being collected from bring sites and an increase in the recycling collected at the kerbside; she had written an article for Shap Today explaining the situation and encouraging residents to use the bring site if at all possible.
- 52.3 The Chairman commented that the likely annual income from recycling may not cover the cost of cleaning the area; however the cost of this cleaning forms part of the street cleaning programme.
- 53/6/13 Tourism**
- 53.1 The Chairman announced that Shap had been granted Walkers are Welcome status, and stickers were available for businesses to display.
- 53.2 The information sign has been delivered and Mr Mallinson was asked to oversee the installation of it.
- 53.3 The website www.walkhighwestmorland.co.uk is now up and running.
- 54/6/13 MuGA**
- 54.1 Mr Warburg gave an update on the progress of the installation.
- 54.2 The fencing is in place and the tarmac subsurface has been laid. The polymeric surface is expected soon.
- 54.3 The electricity supplier is to be Eon on a one year contract.
- 54.4 One small grant has been received from Sport England, with another larger one due.
- 54.5 Concern was expressed about the attitude of the representatives of the fencing company when there had been problems with the installation. An apology had been received from the sales rep.
- 54.6 Cllr Jones said that the Child Policy needed to be discussed further. This will be included on the next Agenda, when it is hoped that an expert in the field will be present to give advice.
- 55/6/13 Jubilee Trees**
- 55.1 The guard has been ordered but there was no news of when it would be delivered.
- 55.2 The memorial plaque for the late Cllr Weightman was shown to councillors; this will be placed near one of the trees.
- 56/6/13 Football Club**
- 56.1 A letter had been received from Mrs Ashburner to say that at the Shap Football Club AGM, Ian and Pat Hodgson and Mrs Ashburner had all resigned from the committee.
- 56.2 Trevor Stamper had been willing to continue as manager, but needs the support of an assistant manager and committee. The FA and League have given him until mid-June to get something in place. If he is unsuccessful with this will mean that there will be no team next season.
- 56.3 If the club is not operating, a caretaking committee will oversee funds and paperwork until such a time as someone wishes to start a team again.
- 56.4 Another meeting is scheduled for late June and Mrs Ashburner will inform the Parish Council of the situation
- 57/6/13 Street Lighting**
- 57.1 Around twelve letters had been received from residents and their comments had been taken into consideration when the sub committee consisting of the Chairman, Cllr Newsome, Cllr Sowerby and the Clerk had discussed the lights and the responses that should be entered.

- 57.2 The clerk had prepared the submission with copious notes suggesting alternative sites for some lights.
 57.3 A copy of the submission was available for inspection.
 57.4 CC Cllr Hughes said that there was ground swell against the actions of Electricity North West.

58/6/13 Car park resurfacing

- 58.1 Two quotations had now been received but there were some variances that needed to be investigated.

59/6/13 Highways.

- 59.1 A response from Highways regarding the blocked drain at Carl Lofts was read; this had been reported by Cllr Hughes.
 59.2 The deteriorating red road surface outside school and the Market Cross had been reported again, and the reply from Highways indicated that some action could take place before long.
 59.3 The deteriorating pavement surface north of the Post Office had also been reported again.
 59.4 Cllr Hughes reported that there had been complaints about speeding at the south end of the village.

60/6/13 Correspondence

- 60.1 EDC questionnaire regarding Planning – this was completed and will be submitted by the Clerk.
 60.2 A letter had been received from a resident who is a medical student requesting advice on where she might apply for funding. The clerk had replied that the Parish Council was not empowered to make grants to individuals, and there were no local companies that she could suggest for approach.
 60.3 CALC – list of trainings and dates.
 60.4 Information on the Connecting Cumbria conference, the details had been passed the Mr Neaves the Broadband champion and he had booked a place.
 60.5 Details of a rural housing event at Rheged.
 60.6 A questionnaire about highways and problems from a local student – the clerk will complete this.

61/6/13 Matters for report

- 61.1 Cllr Sowerby reported that the daffodils had been cut down outside New Ing – this had not been done by the contracted grasscutter. The proprietors of New Ing Lodge knew about this and had apologised.
 61.2 Cllr Hodgson had received two complaints from residents. The first about lorries parking opposite the Post Office with their wheels on the pavement and this is causing damage. The second complaint was about a parked vehicle obscuring the view of a driver exiting the lane at the south end of Carl Lofts. The clerk will pass these issues on to the Police.
 61.3 Cllr Jones raised the issue of the faded yellow lines at the corner of the A6 with the Crosby Ravensworth road near the Chippy. These are faded and worn, and some later resurfacing has obliterated part of the lines. The Clerk will report this again.
 61.4 The Chairman reported that the road markings at the Toll Bar were almost worn away. The Clerk will report.
 61.5 The Chairman advised Council that a meeting would be held in the Market Cross on Wednesday 5th June at 7p.m. to discuss community facilities.
 61.6 The Chairman congratulated Cllr Hughes on his election to the County Council and said that she hoped that the council would still receive his support.
 61.7 CC Cllr Hughes reported that public toilets would be back on the EDC agenda. One suggestion was to take the hot water out, another was to introduce charges, and there were to be three pilot schemes; Shap is not one of these. It had been suggested that ladies cubicles be closed and men's cubicles retained. This idea was not well received by councillors. Cllr Hughes explained that the idea of charging was maybe a way of making the service unviable.
 61.8 Cllr Hughes said that he would not be able to attend every parish council meeting, and may arrive late for some. He has additional commitments now that he holds dual roles.
 61.9 Cllr Hughes confirmed that funds would still be available for projects.
 61.10 The Clerk was asked to write to Tom Lowther thanking him for his support whilst he was County Councillor.
 61.11 The Chairman spoke about the meeting to discuss the community buildings, Brian Morris from CCC would be attending. This issue needs to be led by the community, although the Parish Council would have representatives attending. The future is very uncertain and complicated.
 61.12 Cllr Warburg said that the project was not very viable, but that it was essential that people attend and aim to show a need for the library building to be retained.
 61.13 The Chairman reported that some people were keen to set up the Picnic in the Park idea as the event held last year had been such a success.
 61.14 The Chairman confirmed that the visit to TaTa Steel would be on Monday 1st July at 10.30a.m. and will last about two hours. Councillors were told that details would appear on their next summons letter.

62/6/13 Date of next meeting The next meeting of Council will be on Monday **1st July** at 7:30p.m.

Minute 3-13/14
The meeting closed at 9.30pm.

Signed: *Jean Jackson* (as a true record)

Date *7 July 2013*