

**SHAP PARISH COUNCIL**

**Minutes of the Ordinary Meeting  
Monday 7<sup>th</sup> July 2014 at 7.30 pm  
Venue: Market Cross**

**Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mr A Bindloss, Mrs C. A Bindloss, Mr D. Newsome, Mr D. Mallinson, Mr E Hodgson, Mr A Sowerby & Mr W. Jones.
County and District Councillor:	Cllr N Hughes.
Police	None
Clerk	Mrs J. Scott-Smith
Public:	Four

**66/07/14 Public Participation. Eden Rivers Trust**

- 66.1 The Chairman welcomed Suzie Grainger and three apprentices for Eden Rivers Trust.
- 66.2 The Chairman explained that she and three other councillors had met with Ms Grainger at Forcebeck to discuss their plans for the community area.
- 66.3 The apprentices explained that Eden Rivers Trust is funded by the Lottery and charity-funded grants, their aims are to conserve, protect and educate.
- 66.4 Some of the work at Forcebeck had been done by the Princes Trust team from Newton Rigg.
- 66.5 Some images were shown of work carried out at Forcebeck.
- 66.6 Gunnera (*wild rhubarb*) had been cut back and sprayed, a pathway cleared and a fence erected.
- 66.7 A willow structure had been built at the centre of the site which could be used as a bird watching hide.
- 66.8 Willow hurdles had been made to contain grass cuttings on the north bank near the lane and embankment. Bark chips had been added to aid composting.
- 66.9 Steps had been cut into the bank and a sleeper bridge with chicken wire attached had been made to allow access over the stream running from the spring into the river. The fencing will have sliding bars at one point to allow access.
- 66.10 The further jobs included making a gate for the stone stoops to make a pedestrian gate. They expect to carry out work on two days this next month, and are to discuss the progress with Dave Corrie. They anticipate having one day each month allocated for maintenance.
- 66.11 It is hoped to put some kind of central post into the willow structure so that a temporary tarpaulin could be put up in bad weather.
- 66.12 Ms Grainger reported that the quality of the water was excellent and the group wish to see it remain so.
- 66.13 Councillors were invited to ask questions and make comments.
- 66.14 The group were thanked by the Chairman, they then left the meeting.

**67/07/14 Apologies for absence - Mr W Warburg****68/07/14 The Minutes of the Ordinary Meeting of 2<sup>nd</sup> June 2014 were signed as a true and accurate record.****69/07/14 Declarations of interest – Mr D. Mallinson for planning application at New Ing. Mr A Bindloss and Mrs C A Bindloss for planning at High Buildings****70/07/14 Request for dispensation – Mr D. Mallinson with regard to the planning application at New Ing. Granted by Clerk.****71/07/14 Finance**

- 71.1 Council RESOLVED to approve the statement of accounts to 30<sup>th</sup> June Proposed: *Cllr. Sowerby, seconded Cllr.Hodgson.*
- 71.2 Payments received  
Cricket Club Rent £40.00

Signed *Jean Jackson*(as a true record) Date: 4<sup>th</sup> August 2014

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Swimming Pool rent	£40.00
HMRC VAT reclaim	£161.20
MuGA rent Shap Junior Youth Club	£115.00
<b>Total</b>	<b>£356.20</b>

71.3	Payments between meetings Aon Insurance	£1,065.42
	<b>Total</b>	<b>£1,065.42</b>

71.4	Council RESOLVED to authorise payment of the following accounts:	
	Clerk's Salary June 2014	£270.27
	Clerks expenses June	£38.08
	Wages - cleaning recycling centre June. [Litter Act 1983, s5; Public Health Act 1987, s144]	£67.22
	Eden Garden Services Bowling green gardening	£108.00
	Eden Garden Services Street cleaning	£84.00
	E.on electricity for MuGA	£77.68
	BramleysGarden Centre –hanging baskets	£112.00
	<b>Total</b>	<b>£757.25</b>

*Proposed Cllr.Jones, seconded Cllr. Mr Bindloss.*

71.5	Clerk advised that the audit papers had been received and all was in order, the invoice was for £480.00. She also advised council that she would be making the HMRC quarter 1 payment, in the sum of £54.80 but that sum was in fact covered under wages. These payments were noted by Council and will show as payments made between meetings on next agenda.
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#### **72/07/14 Planning.**

- 72.1 **Planning Application No 14/0476 – Erection of agricultural building to cover midden – HighBuildings, Shap for Mr A. Bindloss – M Bindloss and Son.** – The clerk had obtain an extension to allow discussion in Council. There were no objections or comments made.
- 72.2 LDNP Application 7/2014/3074 Toathmain Hall, Bampton, Proposed lime rough cast render finish to attached barn, installation of aluminium windows and doors and 2 no vent pipes and 1 no soil and vent pipe. For Mr & Mrs Bletcher.
- 72.3 Parish Council response: to ensure that the render if allowed was traditional lime render. Other issues also to be attached to response:Representation received by Council that the rendering of the barn is unacceptable as this would be totally out of keeping with the vernacular architecture, where the cottage is rendered and the attached barn is plain stone. Concern regarding material used for pipes, and that these should have a non reflective finish.There were no objections to the installation of aluminium windows.
- 72.4 **Planning Application 14/0565 Variation of condition no 2 (plans compliance) attached to planning application 10/0953 comprising revisions to design and layout. New Ing Cottage, Main Street, Shap Penrith CA10 3LX for Mr J Newburn.**
- 72.5 This application is described at a variation when it is clearly a completely different design and location to the original plans. The new design now overlooks the neighbouring property and is within half a metre of it. The original plans were scrutinised to check the details.
- 72.6 Council objected to these changes, and are to request a site meeting.

#### **73/07/14 Computer**

- 73.1 The Clerk explained that she and Cllr Warburg had met with a computer technician to discuss upgrading the Parish Council computer system.
- 73.2 Clerk quoted the figures and said that the total sum was likely to be in the region of £900.
- 73.3 Council RESOLVED that this cost be accepted and that the Clerk go ahead with arranging this.  
*Proposed Cllr Newsome, seconded Cllr Hodgson all in agreement.*

#### **74/07/14 Network Rail**

- 74.1 The Clerk reported that a meeting had been held with Mr Croucher of Network Rail at the play area where children had trespassed into the railway. The Chairman, Cllr Sowerby and Mr and Mrs Greenhow had also been present. Mr Croucher had examined the area, listened to Mr and Mrs Greenhow's eye witness accounts, and had also visited Forcebeck to see a section of damaged fencing.
- 74.2 Mr Greenhow had reported to the Clerk that Mr Croucher and an officer from Transport Police had visited, and that plans are now in hand to extend the fencing down towards the park thus enclosing the play area entirely with fencing.

#### **75/07/14 Highways**

- 75.1 The Clerk informed Council that she had reported several issues following the last meeting and since, and reported the responses.
- 75.2 Cllr Sowerby reported that the problem with flooding near the toilets had been found to be caused by other services cutting through the pipe.

**76/07/14 MuGA**

- 76.1 The Chairman said that Mrs Warburg had sent some ideas through for a shelter. This item will appear on the next Agenda.

**77/07/14 Community Building.**

- 77.1 The Chairman reported that the group have had a long wait, but hope to have a meeting with the County Council later in the month, when they should know the outcome.

**78/07/14 Community support**

- 78.1 Copies of the quotes for the new doors at the pavilion had been received.
- 78.2 These were of two different kinds of door, one was solid wood, and this was the preferred choice.
- 78.3 Council RESOLVED to support the Football Club with a grant to cover the cost of the doors at a cost of £1,660. A condition should be imposed that the doors be treated or painted immediately on installation because being left to the elements would cause a great deal of damage. *Proposed Cllr Newsome*, seconded Cllr Hodgson all agreed.

**79/07/14 Quarry Application**

- 79.1 The Chairman told the meeting that the time for responding had now been extended to 20<sup>th</sup> July.
- 79.2 She recommended that the letter for the Parish Council should not be complicated.
- 79.3 The Planning body may not meet until October.

**80/07/14 Northern Gas Networks**

- 80.1 The Chairman reported that she had now received a response from Mr Smith.
- 80.2 This stated that there had been a delay and the fitting were expected in the first week of August.
- 80.3 They now estimate that work should be complete by early October.
- 80.4 This will mean that it will be too late to start resurfacing work at the car park.

**81/07/14 Memorial Park**

- 81.1 The Chairman went through the list of tasks that needed attention as reported following the inspection in May.
- 81.2 The work at the north entrance will have to wait until after the car park has been resurfaced.
- 81.3 The Football Club has organised some drainage work on the pitch, it has been aerated and dressed with sand.
- 81.4 Following the Three Rings of Shap when vehicles had parked on the pitch, tyre marks had been left.
- 81.5 The Jubilee Tree and the holes are being dealt with.
- 81.6 The pavilion group are to be advised of work that needs to be carried out.
- 81.7 The manhole covering the main drain from the Swimming Pool needs concrete around it, Cllr Mallinson was asked to attend to this.
- 81.8 Clerk to check with Cllr Warburg about the netball hoops.

**82/07/14 Correspondence**

- 82.1 Letter from P. Stott re Japanese Knotweed treatment. This stated that treatment had been carried out in May, and further treatment was planned.
- 82.2 E. M Highway Services acknowledgement following road works on M6.
- 82.3 Email from Cllr Hughes re bus services and hopeful for 106 service to be retained, but the late service to be scrapped.
- 82.4 Letter from Mrs S. Hodgson saying that following the closure of the day centre some money remained; and asking Council if they would be agreeable for the group to purchase a public seat to be placed in the memorial park. Council agreed that this was a good idea, and there was a need for a seat in the vicinity of the MuGA. The clerk will reply thanking them and asking them if they would agree to siting the seat near the MuGA and whether they required any help with finding a supplier.

**83/07/14 Matters for report**

- 83.1 Cllr Hughes had reported earlier in the meeting about the Eden Local Plan, this will see a significant change abandoning service centres and creating 20 village hubs.

- 83.2 Five sites had been identified for housing: Nook Farm, end of West Lane, Church Street, behind Woodville Terrace, behind Green Farm. This is necessary as a hub, and there is a need to respond.
- 83.3 Cllr Hughes gave his apologies for the next meeting.
- 83.4 Cllr Jones asked about the sign at the toilets. The Clerk said that Council had replied to Eden District Council agreeing to have a sign placed on the car park.
- 83.5 Cllr Jones said that the landlady at the Crown had been pestered with people wishing to use the toilet there because they could not identify the public toilets. The clerk will make contact again with EDC to see what progress had been made.
- 83.6 Cllr Mr Bindloss reported that a fence was down just over Rosgill Bridge and asked for it to be reported to Highways.
- 83.7 Cllr Mr Bindloss asked the Clerk to contact the police about erecting No Parking cones at the north end of Shap and around the island during Total Warrior on 2<sup>nd</sup> and 3rd August. This is the same weekend at Kendal Calling.
- 83.8 Cllr Mallinson reported that there a was loose kerb outside Rural House.
- 83.9 Cllr Mallinson reported that the secondary children had not been collected from school in Penrith until half an hour after departure time, and on another day the school bus had not arrived to collect them.
- 83.10 The Chairman said that the Parish Council had made representation to the school transport department and the coach operators on previous occasions, but this had not made any difference; she trusted that parents of the children affected had made complaints.
- 83.11 The Chairman asked Council for permission to instruct the grasscutter to strim down past the sausage factory. All agreed as the verges are a mess.
- 83.12 The clerk reported on the defibrillator. She had received a form to complete for the grant money and taken steps to move things along, only to discover that another defibrillator had been funded by British Heart Foundation to be sited at the Fire Station very soon. Therefore the grant money would not be required.

**84/07/14 Date of next meeting. Monday 4<sup>th</sup> August**

The meeting closed at 10.00 pm.