

## SHAP PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting Tuesday 6<sup>th</sup> May 2014 at 7.30 pm Venue: Market Cross

#### Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mrs C. A Bindloss, Mr A.Bindloss, Mr E. Hodgson, Mr W. Jones, Mr D. Newsome, Mr S. Newburn, Mr D Mallinson, Mr A Sowerby, & Mr W Warburg
County and District Councillor:	None
Police	None
Clerk	Mrs J. Scott-Smith
Public:	None

### ANNUAL PARISH COUNCIL MEETING

- 24/5/14 Election of Chairman**  
24.1 Cllr Jean Jackson was proposed for election, which she accepted and was elected unopposed. *Proposed Cllr C. A. Bindloss, seconded: Cllr E. Hodgson.*
- 25/5/14 Chairman's Declaration of office completed.**  
25.1 The Chairman completed and signed the declaration of acceptance of office.
- 26/5/14 Election of Vice Chairman.** Cllr William Warburg said that he would not stand again, and the Chairman had approached Cllr Newsome who had agreed to be nominated. Cllr Derrick Newsome was elected Vice Chairman unopposed. *Proposed Cllr E. Hodgson, seconded Cllr A. Sowerby.*
- 27/5/14 Apologies for absence** No apologies were received.
- 28/5/14 Appointment of Internal Auditor for 2014/15.** The Clerk has ascertained that Mrs Linda Newton was willing to carry out this duty for the coming year. Council RESOLVED that Mrs Newton be appointed. *Proposed Cllr A. Sowerby, Seconded Cllr W. Warburg.*
- 29/5/14 Appointment of Trustees and representatives to outside bodies. The following persons/organisations were confirmed as appointed:**
- 29.1 The trustees appointed at the AGM in May 2013 were all willing to continue and were accepted en bloc.
- 29.2 **Shap Memorial Hall:** Trusteeship is now with the Charity Commission's governing body. Representative appointed: J. Jackson.
- 29.3 **Shap Swimming Pool:** Representative appointed: A. Sowerby.
- 29.4 **Charities:** Trustees confirmed: J. Jackson, C. A. Bindloss. Representative appointed: J.Jackson.
- 29.5 **Archivist:** Confirmed: Shap Local History Society.
- 29.6 **Memorial Park:** Shap Parish Council are the owners.
- 30/5/14 Meeting dates for the year 2014/15** were distributed.

**THE ANNUAL PARISH COUNCIL MEETING closed at 7.35p.m.  
And was followed by the ordinary meeting of the Parish Council.**

## SHAP PARISH COUNCIL

### Minutes of the ORDINARY MEETING, following the Annual Parish Council Meeting Tuesday 6<sup>th</sup> May 2014 meeting commenced at 7.35p.m Venue: Market Cross

#### Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mrs C. A Bindloss, Mr A. Bindloss, Mr E. Hodgson, Mr W. Jones, Mr D. Newsome, Mr S Newburn, Mr D Mallinson, Mr A Sowerby & Mr W Warburg,
County and District Councillor:	N. Hughes – for Ordinary Meeting only.
Police	None
Clerk	Mrs J. Scott-Smith
Public:	None

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- 31/5/14**     **The Minutes of the Ordinary Meeting of 7<sup>th</sup> April 2014** were signed as a true and accurate record.
- 32/5/14**     **Apologies for absence** No apologies were received.
- 33/5/14**     **Requests for dispensation** – None
- 34/5/14**     **Declarations of interest** -None.
- 35/5/14**     **Finance**
- 35.1     Council RESOLVED to approve the statement of accounts to 30<sup>th</sup> April 2013. *Proposed Cllr Newsome, seconded Cllr. Sowerby.*
- 35.2     Payments received
- |   |              |                   |
|---|--------------|-------------------|
| MuGA rents                                    |              | £70.00            |
| Eden District Council Precept                 |              | £19,750.00        |
| Eden District Council – Street Cleaning Grant |              | £2,100.00         |
|   | <b>Total</b> | <b>£21,920.00</b> |
- 35.3     Payments between meetings
- |  |              |                |
|--|--------------|----------------|
| HMRC Quarter 4 payment – tax deducted from wages |              | £58.20         |
| BT Telephone bill                                |              | £87.58         |
|  | <b>Total</b> | <b>£145.78</b> |
- 35.4     Council RESOLVED to authorise payment of the following accounts:
- |   |              |                  |
|---|--------------|------------------|
| Clerk's Salary April 2014   |              | £270.27          |
| Clerk's expenses  |              | £33.67           |
| Wages Cleaning recycling centre [Litter Act 1983, s5; Public Health Act 1987, s144] |              | £75.11           |
| Shap Local History Society – rent for Market Cross                                  |              | £600.00          |
| Chairman's Allowance  |              | £400.00          |
| P. Neaves – walk High Westmorland web space   |              | £20.16           |
|   | <b>Total</b> | <b>£1,399.21</b> |
- Proposed Cllr Mr Bindloss, seconded Cllr Hodgson.*
- 35.5     The Rates bill for the car park had been received, but due to deductions there was nothing to pay.
- 35.6     Information was given by the clerk on a payment due to be received; Recycling credits for October 2013 to March 2014 (£501.55) and VAT reclaim (£161.20). These should appear on the June Agenda.

Signed .....

(as a true record)

Date .....

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- 35.7 Copies of the annual statement of accounts to 31<sup>st</sup> March were distributed. Council RESOLVED to accept these. *Proposed: Cllr Warburg, seconded, Cllr Sowerby.*
- 36/5/14 Planning applications**
- 36.1 **LDNPA Application 7/2014/3030** – Thorney Bank, Wet Sleddale, Shap – extend roofing over an existing silage pit. No comments.
- 36.2 **Shapfell Quarry application** – request for extension for response granted until 20<sup>th</sup> June. A public meeting is scheduled for 21<sup>st</sup> May. The Chairman said that this application needs to be looked into carefully.
- 36.3 **Planning Decision – Application 14/0046** – Erection of dwelling (re-submission) Land next to The Forge, Jackson's Lane, Shap for Mrs Esterhuizen-Priestley. GRANTED with conditions.
- 37/5/14 Highways.**
- 37.1 The clerk read the responses from highways regarding road surfaces, also from EDC re. litter around the village.
- 37.2 The issue of wagons parking over night on the road to Hardendale is causing problems as they are churning up the verges. Clerk was asked to write to David Spence at Highways to see if further action can be taken.
- 38/5/14 EDC Footway lighting.**
- 38.1 Cllr Hughes said that he would be asking a question at the next EDC meeting enquiring why nothing has been done.
- 39/5/14 Annual Parish Meeting**
- 39.1 A report on the meeting held on 29<sup>th</sup> April was given. The Chairman said that she was pleased that all Councillors had attended. Cllr Hodgson said he had been disappointed with the low number of public there.
- 40/5/14 Insurance renewal**
- 40.1 A sub committee was appointed to discuss insurance cover – they are: Cllrs: J. Jackson, W. Warburg A. Bindloss, E. Hodgson, D. Mallinson, A. Sowerby plus the Clerk.
- 40.2 The meeting will be held on 28<sup>th</sup> May at 7.30p.m..
- 41/5/14 Quarry meeting.**
- 41.1 A report was given on the quarry meeting held earlier that day.
- 41.2 The Chairman showed Councillors a graph of traffic speeds from the speed indicator supplied by TaTa, this was a matter for concern as it showed several vehicles travelling in excess of 60mph and some even over 75 mph. The Clerk is forwarding a copy to the Police.
- 41.3 TaTa had offered to meet with people concerned about the planning application on a one-one basis. It is not confirmed whether they will attend the public meeting. The planning officer has declined the invitation to attend.
- 42/5/14 United Utilities.**
- 42.1 The Chairman reported on the meeting held with United Utilities on 24<sup>th</sup> April.
- 42.2 This had been a useful meeting, and she read the notes made by the Clerk.
- 42.3 The Concrete road is to be repaired so that they can use it to access the works at Swindale with their vehicles.
- 42.4 A question had been asked at the Annual Parish Meeting about how they planned to access the road for repairs, and the Clerk had ascertained they will access from the Sleddale end, and not go through Keld except with some cars.
- 43/5/14 Correspondence**
- 43.1 Letter from Shap Bowling Club agreeing to the terms regarding the enclosure of additional land.
- 43.2 Letter from Shap Scouts agreeing to clean the telephone boxes and bus shelters during Scout Week.
- 43.3 Circular from Prime Minister re new Employment allowance.
- 43.4 NHS Clinical commissioning group. *Taken by Cllr Newburn.*
- 43.5 EDC request for update of details and meeting dates for the EDC yearbook. Clerk will supply the information.
- 43.6 Lune Rivers Trust magazine – for information. *Taken by Cllr Sowerby.*
- 43.7 Correspondence sent by Clerk to Mr Stott, re Japanese Knotweed.
- 43.8 Correspondence sent by Clerk to Rory Stewart, re school transport funding.

- 43.9 Correspondence sent by Clerk to Network Rail re fencing at Forcebeck. She had received a phone call saying that a team would attend to the matter on Monday 5<sup>th</sup> May. Cllr Sowerby reported that they had attended and also photographed the fencing and walls.
- 43.10 Correspondence sent by Clerk to EDC re litter at J39 and fly tipping. A response had been received and was read.

**44/5/14 Matters for report**

- 44.1 Cllr Jones reported that the pot hole at the junction of Moss Grove had worsened and is in the line of the pavement. The Clerk will report again.
- 44.2 Cllr Sowerby said that the person who plants up the pots at the end of Croft Avenue was Mrs Harron. The Clerk was asked to write to her thanking her for her work.
- 44.3 Cllr Sowerby reported a street light on a wooden pole was on all the time, this is not being reported due to the current situation.
- 44.4 Cllr Warburg reported that a lot of work had been carried out in Swindale; fencing and planting. It is not known whether it is United Utilities or RSPB who are responsible; but he felt that Council should be made aware of such action because it is in the Parish. Clerk will contact UU to see if they have done this work.
- 44.5 Cllr Mr Bindloss reported that the Telecom manhole at the junction of the Keld road had now sunk and was loose; this is causing a hazard for drivers as they try to avoid it. He also reported that another Telecom manhole was loose outside Hawes Bank. The Clerk will report these.
- 44.6 Cllr Hughes reported that the 111 service from Burnbanks to Penrith is to be retained on a different day. Part of the route does come through Shap.

**45/5/14 Date of next meeting** The next meeting of Council will be on Monday 2<sup>nd</sup> June at 7:30p.m.

The meeting closed at 9. 00 pm.