

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Monday 3rd October 2016 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mr A Bindloss, Mr N. Lindwall, Mr D. Mallinson, Mr A Sowerby, Mrs J Morris & Mr W. Jones.
County Councillor:	Cllr N Hughes
District Councillor:	None
Police	None
Clerk	Mrs J. Scott-Smith
Public:	None

129/10/16 Public Participation.

129.1 None

130/10/16 Apologies for absence

None received

131/10/16 The Minutes of the Ordinary Meeting on 5th September 2016 were signed as a true and accurate record.**132/10/16 Requests for dispensation – None****133/10/16 Declarations of interest – None****134/10/16 Finance**134.1 Council RESOLVED to approve the statement of accounts to 30th September Proposed: *Cllr.Sowerby seconded Cllr Mallinson.*

134.2	Payments received		
	Shap Football Club rent		£0.00
		Total	£0.00

134.3	Payments between meetings		
	Shap Pavilion Fund - grant		£0.00
		Total	£0.00

134.4	Council RESOLVED to authorise payment of the following accounts:		
	Clerk's Salary September 2016		£310.89
	Clerk expenses September		£7.73
	British Gas – MuGA electricity		£29.75
	Shap memorial hall – room hire (2)		£51.00
	BDO LLP – Audit Fee		£240.00
	N S & I Transfer of funds		£10,000.00
		Total	£10,639.37

*Proposed Cllr Bindloss, seconded Cllr Lindwall.*134.5 **Annual Audit** – this was now complete, and there was only one issue raised by the auditors. This can be implemented for the current year. All notices have been posted on website and notice board.134.6 **Budget**; a date was chosen for the meeting to set the budget for 2017-18, this will be on **Monday 31st October**, and five councillors volunteered to attend.**135/10/16 Planning.**

135.1 Planning Application 16/0774 Change of use of barn for domestic storage to dwelling – Bleak House, Shap for Mr. & Mrs. C W Stephens. Council raised no objections and made no comments.

136/10/16 Highways

- 136.1 The Clerk reported the new issues that had been reported following the last meeting and responses.
- 136.2 Cllr Hughes suggested that Council invite Mr Evans from Cumbria County Council Highways to a meeting regarding the 20 mph speed limit. Cllrs Lindwall, Mallinson, Sowerby and Chairman wish to attend.
- 136.3 Cllr Hughes also raised problems with roadside parking along the A6 between Woodville Terrace and Carl Lofts.
- 136.4 Cllr Hughes reported that Cumbria County Council have some schemes, including possible cycle lanes.

137/10/16 Vion factory site.

- 137.1 The Clerk reported that a letter had been sent to the company in Harrogate by recorded delivery, and she had tracked this and had proof of delivery and signature, however there had been no response to the letter as had been requested.
- 137.2 The Clerk had also written the Police and Crime Commissioner, and had received an acknowledgement, a full response is to follow.
- 137.3 Cllr Lindwall Had done further investigation and thought that there may be a way forward through Town and Country Planning Act 1990 Section 215 'Stop the rot'; this normally is applied to historic buildings, but can sometimes be implemented for newer builds.
- 137.4 The matter may also come under the Buddings Act 1984 Sections 76-79.
- 137.5 It was suggested that the P
- 137.6
- 137.7 arish Council ask Eden District Council to send a notice to the registered owners, and also ask them whether they would consider a 215 on Vion.
- 137.8 Cllr Lindwall also outlined other findings, such as the debt that was on the site.
- 137.9 It was suggested that Council write to Eden District Council Economic Development group asking whether they would have any interest in the site.

138/10/16 MuGA

- 138.1 The Clerk was able to give a time scale for the work by Mr Teasdale.
- 138.2 Cllr Bindloss gave prices for suitable netting, this is available from stock and approximately £72.
- 138.3 The suggested shelter with seat was discussed, the price had not increased since the last time it was discussed at £1,414 ex VAT, and Council agreed that this together with a suitable bench seat at £230.67 ex VAT be purchased.
- 138.4 Council resolved to make the purchases: *Proposed: Cllr Jones, seconded Cllr Morris.*
- 138.5 The Clerk advised of bookings for another regular user.
- 138.6 Clerk reported that the MuGA has now been signed off by Sport England, and no further questionnaire will be issued.

139/10/16 Stepping Stones at Steppes Hall.

- 139.1 The Clerk reported on the correspondence with various bodies. The good news is that it is hoped that the stones will be reinstated by the end of October.

140/10/16 Trees

- 140.1 The Chairman had contacted Mr Milne about attending to this matter, and he had given a quote of £280 for removing the branches. Council approved that this should go ahead.

141/10/16 Street Cleaner, recycling/bring site cleaner vacancies.

- 141.1 The Chairman had spoken to Mr Milne about sweeping the streets once a month for nine months of the year and include weed killing; Council agreed that this was a good solution and the Chairman will obtain a quote.
- 141.2 The Clerk was asked to inform Mr Scott-Smith that Council would like him to take up the duty of cleaning the Re-cycling Centre and bus stops at the same rate as the previous employee.

142/10/16 Bring Site/Recycling centre

- 142.1 The Clerk reported an incidents of fly tipping at the recycling centre. These had been reported to EDC who had removed the material.
- 142.2 The clerk asked if Council would consider purchasing a new litterbin for the stone bus shelter. Council viewed the catalogue and agreed to one costing £148.77 Ex VAT.

143/10/16 Footway Lighting

- 143.1 An Email from EDC was read to Council, and the Chairman had contacted the departments to appeal against decisions to remove all lights on the Back Hill.

- 143.2 Light No 7 outside Holme Lea, had been removed, but Council has now agreed to replace it 1.5 m from the electricity pole it was originally attached to.
- 143.3 Cllr Jones reported that no lights were working on Station Road. Clerk will report.

144/10/16 Access rights across land

- 144.1 Notices have been posted around Shap Rural by Lowther Estates.
- 144.2 The Chairman explained that these do not stop access, but are to register rights of way.
- 144.3 A notice posted in Rosgill had been discovered to be in the wrong location, and will be moved this week.
- 144.4 Cllr Lindwall asked whether Council could obtain a list or map showing commons registration in Shap Parish.

145/10/16 Offensive smell.

- 145.1 The clerk reported on the email she had received from Environmental Health, who requested further details.
- 145.2 Clerk will issue councillors with the telephone number and email for reporting any future incidents immediately.

146/10/16 Correspondence

- 146.1 The Chairman informed Council that Cllr Mather had resigned forthwith. He had been thanked by the Chairman.
- 146.2 NALC Legal Topic Note: The rights of Local Councils to be notified of planning applications and decisions.
- 146.3 Email from Cllr Hughes re: Day Services review.
- 146.4 Stomping Ground: email from Gemma Webb, Well Natured outdoor learning experience.
- 146.5 Glasdon – new catalogue – for reference
- 146.6 Email for CALC invitation to CALC AGM in November at Kendal; any councillors wishing to attend should let the Clerk know.
- 146.7 Email from Flood Recovery offering sandbags to parishes at the ratio of 8 per residential property. Clerk to respond accepting offer, locations for holding the bags will need to be decided.
- 146.8 Cllr Morris reported that Council need to have Community plans in place; Shap does not yet have one, and Cllr Morris has told the Group that Shap needed more time to find out what was needed, following the final Flood report. Resilience funding needed to be applied for by December and implemented by March. Seven applications from Shap have been submitted so far.
- 146.9 An action plan needs to be put in place, Cllr Morris will help work on this.
- 146.10 Cllr Morris said that Ms Helmsley was willing to attend the next Council meeting to outline matter. This will appear on the next Agenda.

147/10/16 Matters for report

- 147.1 Cllr Jones thanked the clerk for reporting the loose manhole cover on Cross Garth, this had now been attended to.
- 147.2 Cllr Lindwall asked if Council could appeal for the BT phone box in Rosgill to be retained and repaired; there is poor mobile signals in the area and it lies on the Coast to Coast Walk.
- 147.3 Cllr Bindloss reported potholes in the lane to Shap Abbey between the Bampton road and cattle grid.
- 147.4 Cllr Mallinson reported that the 106 bus service was now running on just three days per week, the group were struggling for funds, and anticipate being £2,000 short next year. He suggested asking local firms to sponsor the service each month.
- 147.5 The chairman expressed concern at its sustainability; and said that she would like to see operators running highly profitable routes being made to take on less profitable one, as these links are vital to rural communities.
- 147.6 The Clerk said that she had expected the request for funding of the 106 to have been higher this year, but the invoice was just for the basic; an increase had been budgeted for, so she will contact the group and ask for another invoice for the balance increase.

148/10/16 Date of next meeting Ordinary meeting Monday 7th November.**149/10/16 Quarry Liaison Meeting Monday 7th November at 10.30 a.m.**

The meeting closed at 9.15 pm.