

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Monday 3rd August 2015 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mr D Mallinson, Mr A Sowerby Mr W. Jones, Mrs J. Morris, Mr N. Lindwall& Mr A Bindloss,
County Councillor:	None.
Eden District Councillor:	Cllr J Owen
Police	None
Clerk	Mrs J. Scott-Smith
Public:	One prospective councillor

74/08/15 Public Participation. None

75/08/15 Apologies for absence were received from Cllr N.Hughes

76/08/15 Co-option of new councillor.

76.1 Mr Colin Mather was formally co-opted to council as a councillor for Shap Ward.

76.2 Cllr Mather signed his Declaration of Acceptance of Office and submitted his Register of Interests form, he was handed a Welcome pack containing code of conduct, policies and other documents.

77/08/15 The Minutes of the Ordinary Meeting of 6th July 2015 were signed as a true and accurate record.

78/08/15 Requests for dispensation – None

79/08/15 Declarations of interest– None

80/08/15 Finance

80.1 Council RESOLVED to approve the statement of accounts to 31st July Proposed: *Cllr.Sowerby, seconded Cllr. Mallinson.*

80.2	Payments received	
	Northern Gas Networks final payment	£1,000.00
	Shap Football Club MuGA rent	£90.00
	Total	£1,090.00

80.3	Payments between meetings	
	HMRC Quarter 1 payment of tax deductions	£177.00
	CALC – Training fee for Councillor	£29.50
	Transfer of funds to N S & I	£25,000.00
	BT Telephone bill by DD	£112.97
	Total	£25,319.47

80.4 Council RESOLVED to authorise payment of the following accounts:

	Clerk's Salary July 2015	£276.21
	Clerk expenses July	£38.98
	Wages - cleaning recycling centre July	£70.11
	Wages – street cleaner July	£184.80
	J. Jackson reimbursement for new telephone	£20.00
	Bramley's Garden Centre – hanging baskets	£142.00
	Total	£732.10

Clerk sought approval for the payment of the grant to the Pavilion Committee to cover the insurance premium in the sum of £421.07. This will appear as a payment between meetings on the September agenda. *Proposed Cllr Bindloss, seconded Cllr. Mallinson.*

Signed *Jean Jackson*

(as a true record) Date: 7th September 2015

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- 80.5 Audit issues: The audit office had raised the matter of a financial review not having been carried out. This was an advisory notice, and arrangements will be put in place to carry this out.
- 81/08/15 Planning.**
- 81.1 **EDC Planning Application No 15/0598**– Creation of 2 bedroom ground floor flat, 6, Fell House, Main Street Shap for MR. W. Thompson. Council raised no objections or comments.
- 81.2 **LDNPA Planning Application No. 7/2-15/3088** –Construction of temporary storage area to support works to Swindale intake as permitted under planning permission 7/2014/3127. For United Utilities. Council raised no comments or objections.
- 81.3 **LDNPA Planning decision:**Proposed change of use, The Old Water Works, Swindale Lane, Swindale – GRANTED
- 81.4 **LDNPA Planning decision** – Demolition of existing septic tank and replacement with new biodisc including outfall pipes and 3 reed beds, Tailbert Farm, Shap. GRANTED.
- 82/08/15 Highways**
- 82.1 The Clerk informed Council that she had reported several issues arising from the last meeting and since, these included concerns about subsidence in the road outside Red Gables and various potholes.
- 82.2 Kendal Calling and Total Warrior issues. There had been severe traffic problems connected to Kendal calling and council are to write to Eden District Council and the Police regarding their serious concerns. A letter will also be submitted to Shap Today and on the website to advise residents of the action being taken by the Parish Council.
- 83/08/15 MuGA**
- 83.1 The Clerk had prepared a financial update which was circulated to councillors.
- 83.2 The Chairman told the meeting that she had managed to get a better pricing deal for electricity with British Gas, and the new provision will save a good deal of money.
- 83.3 The leaves will need to be blown off the court in the autumn, a bower was offered for loan.
- 84/08/15 BT Broadband package and new telephone.**
- 84.1 This was formally approved by council Proposed: Cllr Morris, seconded Cllr Bindloss.
- 85/08/15 Public Transport**
- 85.1 There is to be another meeting of the 106 group in September.
- 85.2 Concerns were aired regarding the astronomical cost of transport for over 16s, this has attracted media attention.
- 85.3 The Parish Council will write to Cumbria County Council asking what the decision-making process had been, who had made the decision and what the calculation was based on. It will also raise the issue of deprivation and low earnings.
- 85.4 The Chairman will contact one of the parents affected.
- 86/08/15 Community Building.**
- 86.1 The Chairman reported that the group had now had all transfers passed to them.
- 86.2 There is to be an open day on 14th August which is the formal opening.
- 87/08/15 Car park**
- 87.1 The Chairman reported that it is planned to meet with the chosen contractor on site; Cllrs Sowerby, Bindloss and Mallinson wish to be present.
- 88/08/15 Defibrillator**
- 88.1 The Clerk reported that she had seen a Fire Officer about possible training for using a defibrillator, he had taken her contact details, but she had heard nothing more to date.
- 89/08/15 Post Box**
- 89.1 The clerk had contacted Royal Mail about the provision of a post box in the northern part of the village. They had responded to say that the old post box had been removed on 27th July, and that a replacement box should be in place in the next 12 weeks.
- 89.2 The clerk reported that a new box had been installed near the telephone box at Low Well on the same day as the old box had been removed; however this is sealed.
- 90/08/15 Forcebeck**
- 90.1 The railway fencing has now been installed.
- 90.2 A date will be arranged for a meeting on site with Mr Corrie and Eden Rivers Trust, Cllrs Sowerby, Mallinson and Mather wish to be present.

91/08/15 Snow Clearance arrangements.

- 91.1 Council wish to encourage residents to clear their own frontage if they are able to do so.
 91.2 A notice will appear in Shap Today about this, reassuring people that they would not be liable for any prosecution if they clear their frontages. It will also appeal for volunteers to clear sections of the village.

92/08/15 Street sign at Jackson Croft

- 92.1 The Clerk has received correspondence to confirm that a sign is pending, and just waiting for permission to install it.

93/08/15 Japanese Knotweed

- 93.1 The Clerk advised Council about the email she had received from Eden District Council. They had offered to make contact with the landowner directly.
 93.2 The Chairman asked the Clerk to write again to the landowner.

94/08/15 Recycling site

- 94.1 The Clerk said that the site cleaner had reported a lot of fly tipping at the bring site, which he had dealt with himself.
 94.2 He had also reported that the plastic bins are often full and overflowing and enquired if we could have a cage again.
 94.3 The clerk had asked EDC about this, but they cannot provide a cage again due to the way recycling is now handled. They will however monitor the situation.

95/08/15 Quarries

- 95.1 The Chairman reported on the liaison meeting held earlier in the day.
 95.2 Councillor will receive a copy of the minutes with their next agenda.
 95.3 Armstrong Groups have offered another opportunity for Councillors to visit the pink quarry before the winter.

96/08/15 Eden District Council

- 96.1 Information on the pilot scheme for 'Local Delivery of Services'.
 96.2 This is inviting the Parish Council to become a member. Cllr Owen said that there was more information to come.
 96.3 Councillors were invited to give their views: these included; it may be beneficial, that it would mean the Parish being more involved, that EDC wants Shap to join because it is a big council that is proactive.
 96.4 Cllr Owen said that EDC would be pleased with the Council's response.
 96.5 The financial position may be an issue.
 96.6 Councillors were asked to vote on joining the pilot scheme: It was proposed that Shap Parish Council join the pilot scheme: *Proposed by Cllr. Morris, seconded by Cllr Lindwall*; a further six councillors voted in favour and one abstained. Motion was therefore carried.
 96.7 Information on the new local planning programme. This will be forwarded to all councillors.

97/08/15 Correspondence

- 97.1 Police newsletter Shap & lakes, this included mew contacts.
 97.2 Letter from Shap Primary School thanks the Parish Council for allowing free use of the MuGA. They will advise of their usage so that we have it to submit in Sport England returns.
 97.3 EDC Licencing Act review. Details of new ways of licencing for public events.
 97.4 EDC dates of open Executive meetings. These are in the future, so will be included in relevant Agendas for any councillors who wish to attend.
 97.5 Letter from Mr Walton. This was read and discussed by Council and the Clerk advised of the response to be sent.
 97.6 United Utilities, details of their Reservoir Safety campaign.

98/08/15 Matters for report

- 98.1 Cllr Bindloss reported pot holes between High Buildings and Shap Abbey road end. He also asked about the grass cutting in Pow Lane.
 98.2 Cllr Mallinson asked about the land opposite Fell garage, and whether planning had been obtained for the installation of a pound. The Clerk will enquire with network rail and EDC Planning.
 98.3 Cllr Lindwall passed on an enquiry from a local GP about the land near the surgery and whether this could be developed as a community garden. This and is part of the assets of the Old Courthouse Group, and approach would have to be made to them.
 98.4 EDC Cllr Owen reported on the effect of the signage at Hardendale on overnight parking of HGVs.

99/08/15 Date of next meeting: Monday 7th September.