

## SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting  
Monday 1<sup>st</sup> June 2015 at 7.30 pm  
Venue: Market Cross**

**Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mr D Mallinson, Mr A Sowerby & Mr A Bindloss,
County Councillor:	Cllr NHughes.
Eden District Councillor:	None
Police	None
Clerk	Mrs J. Scott-Smith
Public:	Two

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- 32/06/15** The Chairman asked those present to observe a time of silence in respect of the members of Cllr Jones's family who had died in tragic circumstances.
- 33/06/15** Public Participation. None
- 34/06/15** Apologies for absence were received from Cllr W. Jones and Mr C. Mather
- 35/06/15** Co-option of new councillor.
- 35.1 Mr Nicholas Lindwall was formally co-opted to council as a councillor for Shap Rural Ward.
- 35.2 Proposed Cllr.Sowerby, seconded Cllr. Mallinson all agreed.
- 35.3 Cllr Lindwall signed his Declaration of Acceptance of Office and submitted his Register of Interests form, he was handed a Welcome pack containing code of conduct, policies and other documents.
- 36/06/15** The Minutes of the Ordinary Meeting of 12th May 2015 were signed as a true and accurate record.
- 37/06/15** Requests for dispensation – None
- 38/06/15** Declarations of interest – None
- 39/06/15** Finance
- 39.1 Council RESOLVED to approve the statement of accounts to 31<sup>st</sup> May Proposed: Cllr.Sowerby, seconded Cllr. Bindloss.
- 39.2 Payments received
- |                                  |              |               |
|----------------------------------|--------------|---------------|
| EDC recycling credits Sept-March |              | 519.68        |
|                                  | <b>Total</b> | <b>519.68</b> |
- 39.3 Payments between meetings
- |                       |              |                  |
|-----------------------|--------------|------------------|
| Aon Insurance premium |              | £1,065.41        |
|                       | <b>Total</b> | <b>£1,065.41</b> |
- 39.4 Council RESOLVED to authorise payment of the following accounts:
- |   |                |
|---|----------------|
| Clerk's Salary May 2015 incl.             | £276.21        |
| Clerk expenses May                        | £36.34         |
| Reimbursement to Clerk for Website domain | £12.56         |
| Wages - cleaning recycling centre May     | £67.40         |
| Wages – street cleaner May                | £168.00        |
|   | <b>Total</b>   |
|   | <b>£560.51</b> |
- Clerk advised that rents had been received from the Bowling Club, Football Club and for Forcebeck. These sums will appear on the next Agenda.  
Proposed Cllr Bindloss, seconded Cllr. Sowerby.

**40/06/15 Annual Audit**

- 40.1 The accounts have been checked by the internal auditor. The Clerk reported that all expenditure had been within budget, and there were no significant outstanding liabilities. The annual governance statement and annual return were approved for submission. *Proposed: Cllr.Mallinson, seconded Cllr. Sowerby, all approved.*

**41/06/15 Planning.**

- 41.1 **LDNPA Planning Application No 7/2015/3061** – Proposed change of use from water treatment works to self-catering holiday accommodation together with new sewage treatment plant – The Old Water Works, Swindale Lane, Bampton for Mr S. Clapp. No objections or comments raised.
- 41.2 **LDNPA Planning Application No 7/2015/3034** – Demolition of existing septic tank and replacement with biodisc including outfall pipes and 3 reed beds – Tailbert Farm, Shap. No objections or comments raised.
- 41.3 **LDNPA Planning decision** – variation of condition of planning approval to allow use of owner's accommodation as holiday let – Haweswater Hotel, Bampton. GRANTED
- 41.4 **Planning decision Application 15/1305** – Change of use of garage to hair salon – Fell View, Main Street, Shap for Miss E. Topping – GRANTED with conditions.

**42/06/15 Highways**

- 42.1 The Clerk informed Council that she had reported several issues arising from the last meeting and since, these included concerns about the open hole near the public toilets and the old school lights pole where the back plate had been removed exposing wires. She has been assured that action over the latter will be taken.
- 42.2 Cllr Hughes said that information would soon be available regarding traffic arrangements for Kendal Calling.

**43/06/15 Quarries liaison meeting**

- 43.1 A report on the meeting held on 18<sup>th</sup> of May was given, and data charts detailing traffic flow between 1998 and 2014.
- 43.2 Armstrong Group have invited councillors to visit the pink quarry, and a date was set; this will be Monday 29<sup>th</sup> June at 10a.m. The Clerk will email Mrs Armstrong to check that this date will be convenient.

**44/06/15 Public Transport**

- 44.1 The planned meeting for the newly reformed group have been cancelled twice and is now scheduled for 3<sup>rd</sup> June.
- 44.2 Cllrs Mallinson and Sowerby will attend as representatives of Shap Parish Council.
- 44.3 There are several issues to raise, for example; trying to get a bus every day, and the matter of the lack of service affecting tourists wishing to travel to Shap by public transport.

**45/06/15 Community Building.**

- 45.1 The Chairman reported that matters were now moving on, and an article had appeared in Shap Today.

**46/06/15 Car park**

- 46.1 This matter is still held up, and the planned meeting with the contractor is on hold.

**47/06/15 Northern Gas Networks**

- 47.1 The Chairman had sent a blistering email to Northern Gas Networks because of the delay, and ineptitude over the completion of the works.
- 47.2 Information has been received that the final agreement has been signed and the balance of the money ready for transfer.

**48/06/15 Councillor vacancies.**

- 48.1 The Chairman advised that there had been some interest from three people, and two of them were present at the meeting as observers, and had completed questionnaires. There still remains one vacancy for Shap Rural.
- 48.2 The questionnaires that had been received from applicants will be viewed and discussed by councillors.

**49/06/15 Correspondence**

- 49.1 Glasdon Brochure – for filing.

**50/06/15 Matters for report**

- 50.1 Cllr Hughes enquired whether the Parish Council had received the National Crime Survey; the Clerk had not received this.
- 50.2 Cllr Sowerby reported that he had been approached about the lack of signage for Jackson Croft. The Clerk will enquire with EDC.
- 50.3 Cllr Sowerby enquired about the post box. The Clerk reported that she had made enquires that day whilst in the Post Office, and had been told that the existing box will be sealed at midday on Thursday 4<sup>th</sup> June. Council asked that she contact Royal Mail about getting anew box in place somewhere in the north part of the villageas a matter of urgency.
- 50.4 Cllr Bindloss reported that the verges on Pow Lane had still not been mown. The Chairman will contact the contractor.
- 50.5 The Chairman was asked about the pavilion doors; the replacements were promised for the end of April. The Clerk will write again and try to get a date for these to be replaced.

**51/06/15 Date of next meeting: Monday 6<sup>th</sup> July**

The ordinary meeting closed at 8.30 pm.

Following the meeting, councillors viewed the two applications for co-option.