

## SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting  
Monday 2<sup>nd</sup> November 2015 at 7.30 pm  
Venue: Market Cross**

**Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mr D Mallinson, Mr A Sowerby Mr W. Jones, Mr N. Lindwall Mr C. Mather & Mr A Bindloss,
County Councillor:	None
Eden District Councillor:	None
Police	None
Clerk	Mrs J. Scott-Smith
Public:	None

**139/11/15 Public Participation. None**

**140/11/15 Apologies for absence** received from Cllr J. Morris, Cllr N. Hughes and Cllr J. Owen.

**141/11/15 The Minutes of the Ordinary Meeting of 5<sup>th</sup> October 2015 were signed as a true and accurate record.**

**142/11/15 Requests for dispensation** – None

**143/11/15 Declarations of interest**– Cllr Jones in respect of planning issue.

**144/11/15 Finance**

144.1 Council RESOLVED to approve the statement of accounts to 31<sup>st</sup> October Proposed: *Cllr. Sowerby, seconded Cllr. Bindloss.*

144.2	Payments received MuGA rent	£20.00	
		<b>Total</b>	<b>£20.00</b>
144.3	Payments between meetings CALC – councillor trainings HMRC Quarter 2 payment BT Telephone bill by Direct Debit		£59.00 £178.60 £262.97
		<b>Total</b>	<b>£500.57</b>

144.4	Council RESOLVED to authorise payment of the following accounts:	
	Clerk's Salary October 2015	£276.21
	Clerks expenses for October	£35.09
	Wages - cleaning recycling centre October	£64.50
	Wages – street cleaner October	£168.00
	Wages – street cleaner October (new)	£42.10
	Shap Local History Society electricity and repairs	£500.00
	Chairman's allowance balance	£100.00
	L. Newton – honorarium – internal audit	£75.00
	Shap CDC – Shap Today sponsorship	£350.00
	<b>Total</b>	<b>£1,610.90</b>

Clerk also sought approval for payment of the following: Reimbursement for cleaner's equipment £35.53 and Royal British Legion for poppy wreath £20. She also advised that notification had been received for a VAT reclaim in the sum of £3,253.24. These to appear as payments between meetings and income on next Agenda.

*Proposed Cllr Jones, seconded Cllr Mallinson*

144.5 Clerk advised that the draft budget for 2016/17 would be included on the December Agenda.

Signed Jean Jackson

(as a true record) Date: 7<sup>th</sup> December 2015

144.6 Clerk advised that the half year internal audit had been completed and everything was in order.

#### 145/11/15 Planning.

145.1 **EDC Planning Application No 15/0918**– Approval of all reserved matters associated with planning approval 12/0491 residential development Merridene, Station Road, Shap for Willan Trading Ltd. Council raised no objections or comments.

#### 146/11/15 Forcebeck

146.1 The Chairman reported that work had been carried out by Eden Rivers Trust teams, this has let more light in. They have also treated growth of invasive plants and cut wood.

#### 147/11/15 Memorial park

147.1 A report on the meeting with user groups held on 20<sup>th</sup> October was read to Council.

147.2 The Bowling Club are operating well with no problems. The football club are not reporting any serious issues. The Cricket Club are in a bad position, reporting a lack of players and support, and are in danger of folding. The situation with the pavilion committee needs to be clarified. The swimming pool reports serious structural problems and also a lack of members of the committee.

#### 148/11/15 Eden District Council

148.1 The Clerk advised that an email had been received regarding the pilot scheme for Local Delivery of Services with an attached spreadsheet for completion by council to show the services the parish Council provides in the village.

148.2 Cllr Mather requested that when responding, the clerk states that the figures are numeric, with no reference to costs or implications, and is data for analysis only.

148.3 Council are still not in receipt of some details on the scheme and the draft terms of reference are not clear. Cllr Mather offered to make an assessment of the terms of reference as submitted.

#### 149/11/15 Street Cleaner

149.1 A new street cleaner has been appointed and is on a month's trial period.

#### 150/11/15 Highways/United Utilities

150.1 The Clerk reported that there had been no reports of problems last month.

150.2 The Chairman reported on the meeting held with CCC Highways and United Utilities regarding the concrete road.

150.3 Cllr Lindwall asked whether the requested details about the weight limit on the bridges on the concrete road and the date Rosgill bridge was last inspected had been received. They had not.

150.4 Cllr Lindwall then gave a summary of facts relating to the water supply and the possible future demands. This was food for thought. Clerk asked if he could submit his findings as a document for future reference.

#### 151/11/15 Review of Management and Financial practices.

151.1 The sheets had been distributed to councillor prior to the meeting, and the responses were collated and approved of adoption. Sheets were signed by the Chairman, Clerk/RFO and internal auditor.

#### 152/11/15 Appointment of trustees and representatives to outside bodies.

152.1 The appointments had been deferred from the Annual Parish Council Meeting in May due to the vacancy situation.

152.2 The following people were appointed: **Shap Memorial Hall:** trusteeship is now with the Charity Commission's governing body. Representative Mrs Jean Jackson. **Shap Swimming Pool:** Representative proposed Mrs Jeanette Morris who is already on the committee. **Charities:** The chairman explained that the charities were historic, and it has now been established that the Poor Hag Charity was wound up many years ago. This category will be removed from the list. **Archivist:** Shap Local History Society – to remain unchanged. **Memorial park:** Shap Parish Council as a body are the Trustees.

#### 153/11/15 Quarries

153.1 The Clerk reported on the visit to the Pink quarry on 20<sup>th</sup> October, saying that there had been a lot of changes since the summer visit.

153.2 Chairman reported on the meeting held with the quarry representatives earlier in the day.

153.3 The news from Tata and Hanson is grim, whilst both the blue and pink quarries are busy.

#### 154/11/15 Correspondence

154.1 Email from EDC re footway lights – it now appears that two lights are to be lost.

154.2 Documents regarding the extension to the Lake District National Park and Yorkshire Dales National Park with maps. Taken by Cllr Lindwall to study.

- 154.3 Email via CALC from Tebay PC regarding HGV overnight parking problems. This asked if other parishes had similar concerns. Clerk was instructed to respond by saying that the main problem was with litter, debris and refrigerated wagons parked in the village with their coolers running. The signage at Hardendale is still being ignored, and a number of drivers were issued with tickets recently.

**155/11/15 Matters for report**

- 155.1 Cllr Sowerby reported that the bus shelter at the Memorial hall needs the gutters clearing of leaves.
- 155.2 Cllr Lindwall asked when the grit bins would be refilled. Clerk to contact Highways.
- 155.3 Cllr Lindwall reported on the findings of his colleague regarding the Vion site. He hopes to have more information at the next meeting.
- 155.4 Cllr Jones asked why the new lighting columns at Woodville terrace were not working. Cllr Sowerby said that he had spoken with a workman who told him that they were waiting for the electricity supply to be connected.
- 155.5 The Chairman asked for a volunteer to lay the Parish Council poppy wreath; Cllr Mather was interested but needed to check if he was available, otherwise Cllr Sowerby would act.

**156/11/15 Date of next meeting: Monday 7<sup>th</sup> December.**

The meeting closed at 9.00 p.m.