

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Tuesday 3rd April 2018 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mr A Bindloss, Mr D Mallinson, Mr A Sowerby, Mr N. Lindwall, Miss E. Stirling, Miss L Millican, & Mr W. Jones.
County Councillor:	None
District Councillor:	Cllr J. Owen
Police	None
Clerk	Mrs J. Scott-Smith
Public:	None

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- 1/04/18 Public Participation – None.**
- 2/04/18 Apologies for absence.** Mr J Morris and Mr N Hughes.
- 3/04/18 The Minutes of the Ordinary Meeting of 5th March 2018 were signed as a true and accurate record.**
- 4/04/18 Requests for dispensation – None**
- 5/04/18 Declarations of interest – None.**
- 6/04/18 Finance**
- 6.1 Council RESOLVED to approve the statement of accounts to 31st March Proposed: *Cllr. Lindwall, seconded Cllr Mallinson.*
- 6.2 Payments received
- | | |
|---------------------------------|----------------------|
| Shap Bowling Club rent 2017-18 | £40.00 |
| Shap Football Club rent 2017-18 | £40.00 |
| Shap Swimming Club rent 2017-18 | £40.00 |
| | Total £120.00 |
- 6.3 Transfer from N S & I
- | | |
|--|------------------------|
| | Total £5,000.00 |
|--|------------------------|
- 6.3 Payments between meetings
- | | |
|---|------------------------|
| Shap CDC – Shap Today sponsorship | £350.00 |
| CALC – training fees | £160.00 |
| Shap Community CIO – flyers for volunteer day | £55.00 |
| Shap Swimming Pool – additional grant | £6,000.00 |
| | Total £6,565.00 |
- 6.4 Council RESOLVED to authorise payment of the following accounts:
- | | |
|----------------------------|----------------------|
| Clerk's Salary March 2018 | £310.89 |
| Clerk expenses March | £46.46 |
| Street Cleaner wages March | £236.25 |
| | Total £593.60 |
- 6.5 *Proposed Cllr Sowerby, seconded Cllr Stirling.*
The Clerk and Chairman had prepared the budget spreadsheet showing virements to balance the accounts.
- 7/04/18 Planning.**
- 7.1 **EDC application amendments to planning at Verdun House, Shap.** Council viewed this and voted unanimously to support the application for chance of use of commercial premises, and parking allocation. The comment was added that Council are keen to see businesses thriving in Shap.

- 7.2 **EDC planning for construction works at former sausage factory site.** The plans were viewed and discussed, and council voted unanimously to support the application, adding that it would be good to see the site tidied up and put back into use.
- 8/04/18 Highways**
- 8.1 The Clerk reported on issues raised at the last meeting and responses received.
- 8.2 Clerk also read a statement from Cumbria Highways regarding potholes.
- 8.3 The clerk reported that plans were in hand for making changes to signage on the A6 north of the Newby junction.
- 9/04/18 EDC Devolution of services.**
- 9.1 This matter was not discussed as no further news had been received.
- 9.2 Cllr Owen said that he supported Shap Parish Council's action in this matter.
- 9.3 The chairman said that if any further information was received Councillors would be informed between meetings. and if necessary a special meeting convened to discuss said information
- 10/04/18 Swimming Pool**
- 10.1 Cllr Morris was not present to report on progress, however work is ongoing.
- 11/04/18 Tennis Courts**
- 11.1 The Chairman reported that things were moving on well, Laura Kaye is being very pro-active and was present at the volunteer day.
- 11.2 She has obtained one quote and another in expected.
- 11.3 Ms Kaye is looking into sources of funding.
- 11.4 IT is anticipated that the work will involve resurfacing, re netting, and creating a tennis court and skate park or similar.
- 12/04/18 Volunteers**
- 12.1 The Chairman reported that the event had been a success, however it was disappointing that very few people not already involved with the groups, had attended.
- 12.2 The outside bodies, including Cumbria County Council and ACT had been consulted by a lot of groups.
- 13/04/18 Speed indicator/ deterrent.**
- 13.1 The Chairman reported the cut out policeman had been put out, and on the day the volunteer event was held it had been removed. It was found three days later torn into three pieces.
- 13.2 Those involved had met with the chairman and donations had been made towards the purchase of a replacement.
- 13.3 Council agreed that another should be purchased.
- 14/04/18 Parish Plan**
- 14.1 The Chairman reported on the planning session.
- 14.2 Letters had been distributed to groups attending the volunteer day, and a letter has appeared in Shap Today.
- 14.3 Cllr Stirling reported that she had received a lot of help from Helen Aitkin regarding how to create a plan. A small grant might be available to help with printing costs. She had been advised that Social Media was a good tool to use.
- 15/04/18 Tourism**
- 15.1 The Chairman reported that the Courthouse and Eden District Council plan to create a tourist leaflet and will be asking Shap PC for a contribution of £500.
- 16/04/18 Boot Camp**
- 16.1 The Chairman reported that she had been approached by Mrs Lees who plans to hold a Boot Camp on the Memorial Park at the end of June. There were no problems with this.
- 17/04/18 Street Cleaning**
- 17.1 The Chairman gave an update, saying that things were working well, and Mr Wardale was doing a good job especially during the snow.
- 18/04/18 Correspondence**
- 18.1 BHIB Insurance Brokers re: renewal. The Clerk request that a date be set for an insurance meeting; this will be on Monday 30th April at 7p.m.
- 18.2 PFK Littlejohn LLP – Audit papers have now been received in hard copy, much to the Clerk's relief.

19/04/18 Matters for report

- 19.1 Cllr Jones had been asked to enquire about having parking permits on Croft Avenue.
- 19.2 This is not a matter for the Parish Council, but the bodies to deal with this would be Cumbria County Council and Eden Housing Association.
- 19.3 Shap Parish Council will write a letter of support to EHA and CCC about this problem of parking.
- 19.4 Cllr Owen reported that Shap had been included in a restriction area Anti-Social Behaviour programme regarding consumption of alcohol are carrying of open containers of alcohol when not in a drinking establishment.
- 19.5 Cllr Lindwall enquired whether there could be a cage of plastic recycling. The clerk had request this at the time the containers were changed and had been refused.
- 19.6 Cllr Lindwall reported that the large puddle of water opposite Hansons was very dangerous, extending to the white line, this could cause aquaplaning. He and Cllr Sowerby had been to see if they could unblock the drain there. This was found to be solid, but they had cut two channels in the verge in an attempt to let the water run away. Clerk will report as urgent.
- 19.7 Sowerby reported that he had received several report at the volunteer day about litter in laybys.
- 19.8 Cllr Mallinson showed Council some examples of stencils that can be used on pavements to deter dog fouling.
- 19.9 Cllr Millican suggested that Facebook be used for outreach.
- 19.10 The chairman reported that she had received a request to put the issue of allotments back on the Agenda, but it is felt that Shap Parish Council had gone as far as it can with this, as there is no land available.
- 19.11 The chairman wishes to have an update on the situation at Forcebeck.
- 19.12 The chairman reported that Susie Grainger from Eden River Trust has funding for a picnic bench which she would like to install at Forcebeck.

20/04/18 Annual Parish Meeting Monday 17th April.

- 20.1 The Chairman advised members that the meeting will be held in the Memorial Hall.
- 20.2 The topics of Devolution of Services, Swimming Pool, The Old Courthouse, and Shap Community Enterprise will be reported on.

21/04/18 Date of next meeting. AGM and Ordinary meeting Tuesday 8th May**22/04/18 Quarry Liaison meeting Tuesday. 8th May at 10.30a.m.**

The meeting closed at 9.20 pm.