

SHAP PARISH COUNCIL

**Minutes of the ORDINARY MEETING,
Following from the Annual Parish Council Meeting
Monday 4th June 2018 meeting commenced at 7.45p.m
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mr A. Sowerby, Miss E. Stirling, Mr A Bindloss, Mrs J. Morris, Miss L Millican, Mr D Mallinson and Mr W Jones.
County Councillor:	Mr N. Hughes
District Councillor:	Mr J. Owen
Police	None
Clerk	Mrs J. Scott-Smith
Public:	One

39/6/18 Public Participation

- 39.1 Mrs Anne Maud, head teacher at Shap Primary School addressed the meeting about the issue of the footpath running up the length of the school field. (This matter had been raised with Council on two previous occasions).
- 39.2 Mrs Maud explained that to make a permanent change to the footpath and for the Ordnance Survey to change maps would cost in the region of £5,000.
- 39.3 Mrs Maud put forward a solution – installing a combination lock on the gate at the west end of the playground and keeping this locked during school hours, 8.30 a.m. to 5.30p.m.
- 39.4 She would plan to have a sign to say the reason it was locked.
- 39.5 Lowther School has implemented a similar system.
- 39.6 The Chairman and Cllr Owen asked whether everyone was happy with this solution. All approved.
- 39.7 Mrs Maud also reported on some anti-social behaviour, and the Chairman commented that a small group was causing concern.
- 39.8 Mrs Maud reported on the Mini Police launch. Twenty pupils were presented with their caps by the Deputy Lieutenant, and they will work on various projects. In school this will be water safety, and in the community, speeding when they will work with the police and use speed guns.

39.9
40/6/18 The Minutes of the Ordinary Meeting of 8th May 2018 were signed as a true and accurate record.

41/6/18 Apologies for absence – received from Cllr N Lindwall.

42/6/18 Requests for dispensation – Mrs Morris in respect of Swimming Pool, Mr Sowerby in respect of 106 partnership grant.

43/6/18 Declarations of interest – None.

44/6/18 Finance

44.1 Council RESOLVED to approve the statement of accounts to 31st May 2018. *Proposed Cllr Stirling, seconded Cllr. Sowerby.*

44.2	Payments received	
	HMRC VAT reclaim	£1,228.82
	EDC Recycling credits Oct-March	£547.76

Signed: *Jean Jackson*

(as a true record)

Date 2nd July 2018

Total

£1,776.58

44.3	Payments between meetings British Gas, MuGA electricity by DD due 4 th June BHIB Ltd. Insurance premium	£133.01 £906.33
	Total	£1,039.34
44.4	Council RESOLVED to authorise payment of the following accounts: Clerk's Salary May 2018 Clerk's expenses May 2018 Street cleaner wages May in region of 106 Partnership 2018/19 grant – Shap Memorial Hall 2018/19 grant – Shap pre-school playgroup 2018/19 grant – Shap Swimming Pool	£310.89 £41.36 £234.90 £1,000.00 £1,502.00 £400.00 £500.00
	Total	£3,989.15

Proposed Cllr. Bindloss, seconded Cllr. Mallinson.

An additional payment of £150.00 for hanging baskets was approved, and will show as a payment between meetings on the July Agenda.

- 44.5 Audit – Internal audit – financial statement had been received from the internal Auditor and this was submitted for approval *Proposed Cllr. Sowerby, Seconded Cllr. Mallinson all approved.*
- 44.6 The audit period will start from the following day and notices will be displayed in the notice board.
- 44.7 Mrs Newton has agreed to act an internal auditor for the coming financial year.

45/6/18 Planning applications

- 45.1 **EDC Planning Decision 18/0210 – Trainriggs, Shap.** Change of use of agricultural building for Mr. K. Bush. GRANTED
- 45.2 **EDC Planning decision 18/0167** partial demolition of building and erection of new building Junction 39 Business Park north of Green Farm, Shap for Mealbank Properties Ltd. GRANTED.
- 45.3 **EDC Planning decision 18/0016** change of use, Verdun House, Shap from office to hair and beauty salon, for Miss E Topping GRANTED.
- 45.4 **Revised plans outline application 18/0251 Land adjacent to Kiln House, Keld.** This application had been viewed at a special meeting; council will re-read the plans and submit a comment within the time allowed.

46/6/18 Highways.

- 46.1 The clerk reported on response to issues raised at the May meeting.

47/6/18 Devolution of Services

- 47.1 The Chairman reported that the planned meeting had been cancelled due to the change in deadline for the signing of contracts to the end of September.
- 47.2 The Chairman had spoken to CALC and she proposed that Sonia Hutchinson be invited to attend the next meeting.
- 47.3 The Chairman feels strongly that all chairmen and clerks from all Parish Councils plus any councillors who wish; should be allowed to hold a meeting to discuss the matter fully and get answers to questions.
- 47.4 Councillors were asked to send any questions they wish to have raised with Sonia Hutchinson to either the Chairman or Clerk so that a list can be compiled and sent to Mrs Hutchinson prior to the next meeting.
- 47.5 The contracts had been received and the cover letter gave more information on costings, this will be circulated to all councillors.
- 47.6 Cllr Owen said that he was appalled by the whole thing.

48/6/18 Footway lighting

- 48.1 Copies of the maps and list included in the contract were circulated.
- 48.2 The Clerk outlined the criteria for which lights could be retained or not.
- 48.3 The Chairman said that the three lights in Keld would not be retained, and the six in Rosgill would not be retained.
- 48.4 Cllr Hughes said that Parish Councils were allowed to take on additional lights, but these would not be upgraded or funded.
- 48.5 The Chairman said that there were many concerns about street lighting.

- 48.6 The Clerk will work on a list to show which lights are up for adoption, those that have been removed and those that will stay until they fail. She will also try to adapt maps to show this.
- 48.7 The issue of who will meet the cost of electricity to the latter needs to be ascertained.
- 48.8 Cllr Morris asked if there was a list showing the life left for the threatened lights, to give an idea of when they would be lost.
- 48.9 Councillors were asked to email questions to the Chairman or Clerk.

49/6/18 Local Plan

- 49.1 A training session had been held at Shap the previous week but neither the Chairman nor Clerk had been able to attend.

50/6/18 Swimming Pool

- 50.1 Cllr Morris reported that the pool had opened the previous weekend.
- 50.2 The committee has got a new Treasurer, but still urgently needed volunteers.
- 50.3 There were still a few issues with the facility that needed to be attended to.
- 50.4 The main bills have now been paid; the pergola installation has been delayed until autumn.
- 50.5 There had been a lot of positive comments.
- 50.6 Cllr Owen wished to record the thanks of everyone to the committee for all their work.

51/6/18 Tennis courts

- 51.1 The Chairman had been due to have a meeting with Ms Kay, but this had been cancelled.

52/6/18 Speed indicator/deterrent

- 52.1 Cllr Mallinson said that he had reinforced the cut-out policeman and attached a proper retaining chain. It has been out 'on duty' around the village.

53/6/18 Parish Plan

- 53.1 The Chairman reported that there had been no feedback from any of the village groups although two had indicated that they wished to have input. She requested a meeting and asked for volunteers to work on this.
- 53.2 The meeting will be held on Monday 11th June at 7 p.m. in the Market Cross, the working group: Cllrs J Jackson, E. Stirling, L. Millican and J. Owen plus the Clerk.

54/6/18 Correspondence

- 54.1 EDC Anti-Social Behaviour, public spaces protection order. The formal document had been received.
- 54.2 Request form Eden Tourism for grant support towards a new leaflet in the suggest sum of £500. The Clerk has requested a draft of the leaflet for Council to view before a decision is made.

55/6/18 Matters for report

- 55.1 Cllr Morris asked about a water meter near the play area, and asked whose responsibility was; it is nothing to do with the Swimming Pool. Cllr Sowerby will investigate.
- 55.2 Cllr Hughes reported that some re-paving was to take place around the Greyhound and some resurfacing (privately funded).
- 55.3 Cllr Hughes reported that the new resurfacing machine was due around Shap in due course.
- 55.4 The Clerk reported that she had been working with a representative of the Milestone Society with regard to restoring several old cast iron mileposts in and around Shap. This is being handled by the Local History Society.
- 55.5 The chairman asked who had been cutting the memorial park; Cllr Bindloss said that he had been asked by the Football Club to do that.
- 55.6 The chairman asked Cllr Morris what the outcome had been regarding someone parking on the Swimming pool carpark; Cllr Morris said the vehicle had been removed and was now parked on the road where it is causing an obstruction
- 55.7 Cllr Morris asked that when the Parish Council arrange for the swimming pool car park to be resurfaced, they arrange to parking space lines to be painted so that best use is made of the space.
- 55.8 The Chairman asked about the mess behind the sports pavilion, this includes doors and various pieces of metal.
- 55.9 The Chairman said that a report had been received about a drain in Keld; this takes water from the Spout along the road, and is blocked in some places. The Clerk was asked to raise this issue with Highways. Cllr Hughes asked to be copied in.

56/6/18 Date of next meeting the next meeting of Council will be on Monday 2nd July at 7:30p.m.

The meeting closed at 9.10 pm.