

# SHAP PARISH COUNCIL MEETING

An ordinary meeting will be held in The Market Cross, Shap; on **TUESDAY 6<sup>th</sup> December at 7.30p.m.**

Public participation: at the Chairman's discretion and at a convenient time, members of the public may be invited to contribute to the meeting in relation to the business to be transacted.

1 To receive apologies for absence.

2 To receive the minutes of the ordinary meeting held on 1<sup>st</sup> November 2022.

3 To receive declarations of interest in respect of items on this agenda.

4 To receive requests for dispensation.

## 5 Finance

5.1 Approval of the statement of accounts for November 2022.

5.2 Payments received November

BHIB Insurance credit £21.01

HMRC VAT return £13,235.27

Lunesdale Utd. £120.00

Market Money October £100.00

Toilet donations October £32.97

**Total £13,509.25**

5.3 To authorise payment of accounts as follows:

Payments between meetings:

**Total £00.00**

5.4 Payments for approval this meeting:

Wages 1 *estimate* £294.20

Wages 1 NSA 2022-23 Pay Award (01/04/22) £218.30

Wages 2 £209.00

Wages 3 £289.10

Wages 4 estimate £177.27

Graham K Norman – Architects drawings £240.00

Richard Mace Associates Ltd – Structural Engineer £500.00

Shap CDC – Shap Today £500.00

Muga Lighting Oct-Nov £38.79

Poppy Appeal £20.00

Waterplus water bill £172.52

R. Kelly Internal Audit fees £50.00

**Total £2,709.18**

## 6 Internal Audit

6.1 Clerk to report on Audit feedback

## 7 Precept 2023-24

7.1 Pay and Conditions of existing employees to be reviewed

7.2 Standing Order 38 to be read by the Clerk

## 8 Planning

8.1 Decision notice. Application Ref: 2/0625. Proposed alterations and extension (sunroom omitted, porch added). Full Application. Location: INGLEDENE SHAP PENRITH CA10 3PZ Shap Mrs Davies Graham K Norman (Architect). **Granted.**

## 9 Highways

Signature: G.Grace..... (Clerk)

Press and public welcome

Date: 30<sup>th</sup> November 2022

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- 9.1 New reports and progress reports.
- 10 Memorial park**
  - 10.1 Play area monitoring
  - 10.2 New building
- 11 Forcebeck**
  - 11.1 Plans and Survey funding for consideration.
- 12 Footpaths**
  - 12.1 Footpath audit update.
- 13 The Greening Campaign**
- 14 PCC**
  - 14.1 Correspondence.
- 15 Policy Update**
  - 15.1 Standing orders review
  - 15.2 Financial Regulations review
  - 15.3 Equal Opportunities Policy review
  - 15.4 Public Participation Policy review
  - 15.5 Privacy Notice review
  - 15.6 Data Protection Policy review
  - 15.7 Grants Policy review
  - 15.8 Child Protection Policy review
- 16 Acknowledgements**

## Close of Meeting

### Matters to report

**Date scheduled for next meeting. TUESDAY 3<sup>rd</sup> January at 7.30 p.m.  
Venue: The Market Cross**