

SHAP PARISH COUNCIL MEETING

An ordinary meeting will be held in The Market Cross, Shap; on **TUESDAY 9th May at 7.30p.m.**

Public participation: at the Chairman's discretion and at a convenient time, members of the public may be invited to contribute to the meeting in relation to the business to be transacted.

1 To receive apologies for absence.

2 To receive the minutes of the ordinary meeting held on 4th April 2023.

3 To receive declarations of interest in respect of items on this agenda.

4 To receive requests for dispensation.

5 Finance

5.1 Approval of the statement of accounts for March 2023.

5.2	Payments received March Account 170	
	HMRC VAT reclaim	£439.79
	Toilet donations March	£36.55
	Lunesdale Utd.	£80.00
	Total	£556.34

5.3	Payments received March Account 281	
	Toilet donations April	£58.52
	Markets March	£120.00
	Total	£178.52

5.4	To authorise payment of accounts as follows:	
	Payments between meetings:	
	HMRC PAYE payment	£191.40
	BT phone bill	£207.19
	Total	£398.59

5.5	Payments for approval this meeting:	
	Wages 1 <i>estimate</i>	£367.79
	Wages 2	£229.24
	Wages 3	£319.42
	Wages 4 estimate	£187.56
	Waterplus bill Mar-April	£49.86
	BG toilets electricity	£42.99
	W&F Non Domestic rate bill 23/24	£748.50
	Nathan J Slack	£1,200.00
	CALC Annual Subscription	£303.42
	Geoff Gale	£11.75
	Total	£3,460.53

5.6 Allocation of reserves.

5.7 Transfer of funds to new toilet account.

5.8 Review and approval of DD's and internet banking transfer.

6 Insurance

6.1 Council to consider options for annual renewal.

7 Planning

Signature: G.Grace..... (Clerk)

Press and public welcome

Date: 3rd May 2023

SHAP PARISH COUNCIL MEETING

8 Highways

- 8.1 New reports and progress reports.
- 8.2 M6 Lowther Bridge renewal scheme.

9 Memorial park

- 9.1 Play area monitoring.
- 9.2 P&CC CCTV funding.

10 Flood report

- 10.1 Proposal update

11 Coronation King Charles III

12 Policy update

- 12.1 The following policies are included for review and adoption 23-24:

- Standing Orders
- Financial Regulations
- Code of Conduct
- Safeguarding Policy
- Data Protection Policy
- Data Breach Policy
- Health and Safety Policy
- Equal Opportunities Policy
- Public Participation Policy
- Press and Media Policy
- Complaints Procedure
- Grants Policy

13 Annual Audit

- 13.1 Internal Audit
- 13.2 AGAR 22-23 return 30/06/2023

14 Parish Elections

- 14.1 Candidate Spending return and Declaration.

15 Annual Parish Open Meeting

Close of Meeting

Matters to report

Date scheduled for next meeting. TUESDAY 6th June at 7.30 p.m.

Venue: The Market Cross

Signature: G.Grace..... (Clerk)

Press and public welcome

Date: 3rd May 2023